

GAS SERVICES DIVISION  
GSD - 1 TARIFF REPORT

RRC COID: 10055 COMPANY NAME: WOODSBORO NATURAL GAS, LLC

TARIFF CODE: DS RRC TARIFF NO: 37155

DESCRIPTION: Distribution Sales STATUS: A  
 EFFECTIVE DATE: 01/01/2023 ORIGINAL CONTRACT DATE: RECEIVED DATE: 06/27/2023  
 GAS CONSUMED: N AMENDMENT DATE: OPERATOR NO: 101084  
 BILLS RENDERED: Y INACTIVE DATE:

**RATE SCHEDULE**

SCHEDULE ID	DESCRIPTION
PENALTY	<p>PAYMENT:</p> <p>THE RATES PROPOSED ABOVE ARE NET RATES AND WILL APPLY TO ALL BILLS PAID WITHIN TEN (10) DAYS OF DATE RENDITION.</p> <p>IF BILLS ARE NOT PAID WITHIN TEN (10) DAYS, TEN PERCENT (10%) PENALTY WILL BE ADDED, WITH A MINIMUM PENALTY OF \$1.00.</p>
PSF2023	<p>Title 16 Economic Regulation                      Part 1 Railroad Commission Of Texas                      Chapter 8 Pipeline Safety Regulations                      Subchapter C Requirements For Natural Gas Pipelines Only                      RULE 8.201 PIPELINE SAFETY AND REGULATORY PROGRAM FEES</p> <p>A PIPELINE SAFETY FEE OF \$1.62 WAS CHARGED TO 222 CUSTOMERS ON 03/30/2023</p> <p>(A) APPLICATION OF FEES. PURSUANT TO TEXAS UTILITIES CODE, 121.211, THE COMMISSION ESTABLISHES A PIPELINE SAFETY AND REGULATORY PROGRAM FEE, TO BE ASSESSED ANNUALLY AGAINST OPERATORS OF NATURAL GAS DISTRIBUTION PIPELINES AND PIPELINE FACILITIES AND NATURAL GAS MASTER METERED PIPELINES AND PIPELINE FACILITIES SUBJECT TO THE COMMISSION'S JURISDICTION UNDER TEXAS UTILITIES CODE, TITLE 3. THE TOTAL AMOUNT OF REVENUE ESTIMATED TO BE COLLECTED UNDER THIS SECTION DOES NOT EXCEED THE AMOUNT THE COMMISSION ESTIMATES TO BE NECESSARY TO RECOVER THE COST OF ADMINISTERING THE PIPELINE SAFETY AND REGULATORY PROGRAMS UNDER TEXAS UTILITIES CODE, TITLE 3, EXCLUDING COST THAT ARE FULLY FUNDED BY FEDERAL SOURCES FOR ANY FISCAL YEAR.</p> <p>(B) NATURAL GAS DISTRIBUTION SYSTEMS. THE COMMISSION HEREBY ASSESSES EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM AN ANNUAL PIPELINE SAFTEY AND REGULATORY PROGRAM FEE OF \$1.00 FOR EACH SERVICE (SERVICE LINE)IN SERVICE AT THE END OF EACH CALENDAR YEAR AS REPORTED BY EACH SYSTEM OPERATOR ON THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) GAS DISTRIBUTION ANNUAL REPORT, FORM PHMSA F7100.1-1 DUE ON MARCH 15 OF EACH YEAR.</p> <p>(1) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL CALCULATE THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM TOTAL TO BE PAID TO THE COMMISSION BY MULTIPLYING THE \$1.00 FEE BY THE NUMBER OF SERVICES LISTED IN PART B, SECTION 3, OF FORM PHMSA F7100.1-1, DUE ON MARCH 15 OF EACH YEAR.</p>

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(2) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL REMIT TO THE COMMISSION ON MARCH 15 OF EACH YEAR THE AMOUNT CALCULATED UNDER PARAGRAPH (1) OF THIS SUBSECTION.

(3) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL RECOVER, BY A SURCHARGE TO ITS EXISTING RATES, THE AMOUNT THE OPERATOR PAID TO THE COMMISSION UNDER PARAGRAPH (1) IF THIS SUBSECTION. THE SURCHARGE:

- (A) SHALL BE A FLAT RATE, ONE TIME SURCHARGE;
- (B) SHALL NOT BE BILLED BEFORE THE OPERATOR REMITS THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE TO THE COMMISSION;
- (C) SHALL BE APPLIED IN THE BILLING CYCLE OR CYCLES IMMEDIATELY FOLLOWING THE DATE ON WHICH THE OPERATOR PAID THE COMMISSION;
- (D) SHALL NOT EXCEED \$1.00 PER SERVICE OR SERVICE LINE; AND
- (E) SHALL NOT BE BILLED TO A STATE AGENCY, AS THAT TERM IS DEFINED IN TEXAS UTILITIES CODE, 101.003.

(4) NO LATER THAN 90 DAYS AFTER THE LAST BILLING CYCLE IN WHICH THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE SURCHARGE IS BILLED TO CUSTOMERS, EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL FILE WITH THE COMMISSION'S OVERSIGHT AND SAFETY DIVISION A REPORT SHOWING: (A) THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE AMOUNT PAID TO THE COMMISSION; (B) THE UNIT RATE AND TOTAL AMOUNT OF THE SURCHARGE BILLED TO EACH CUSTOMER; (C) THE DATE OR DATES ON WHICH THE SURCHARGE WAS BILLED TO CUSTOMERS; AND (D) THE TOTAL AMOUNT COLLECTED FROM CUSTOMERS FROM THE SURCHARGE.

(5) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM THAT IS A UTILITY SUBJECT TO THE JURISDICTION OF THE COMMISSION PURSUANT TO TEXAS UTILITIES CODE, CHAPTERS 101-105, SHALL FILE A GENERALLY APPLICABLE TARIFF FOR ITS SURCHARGE IN CONFORMANCE WITH THE REQUIREMENTS OF 7.315 OF THIS TITLE (RELATING TO FILING OF TARIFFS).

(6) AMOUNTS RECOVERED FROM CUSTOMERS UNDER THIS SUBSECTION BY AN INVESTOR-OWNED NATURAL GAS DISTRIBUTION SYSTEM OF A COOPERATIVELY OWNED NATURAL GAS DISTRIBUTION SYSTEM SHALL NOT BE INCLUDED IN THE REVENUE OR GROSS RECEIPTS OF THE SYSTEM FOR THE PURPOSE OF CALCULATING MUNICIPAL FRANCHISE FEES OR ANY TAX IMPOSED UNDER SUBCHAPTER B, CHAPTER 182, TAX CODE, OR UNDER CHAPTER 122, NOR SHALL SUCH AMOUNTS BE SUBJECT TO A SALES AND USE TAX IMPOSED BY CHAPTER 151, TAX CODE, OR SUBTITLE C, TITLE 3, TAX CODE.

(C) NATURAL GAS MASTER METER SYSTEMS. THE COMMISSION HEREBY ASSESSES EACH NATURAL GAS MASTER METER SYSTEM AN ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$100 PER MASTER METER SYSTEM.

(1) EACH OPERATOR OF A NATURAL GAS MASTER METER SYSTEM SHALL REMIT TO THE COMMISSION THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$100 PER MASTER METER SYSTEM NO LATER THAN JUNE 30 OF EACH YEAR.

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(2) THE COMMISSION SHALL SEND AN INVOICE TO EACH AFFECTED NATURAL GAS MASTER METER SYSTEM OPERATOR NO LATER THAN APRIL 30 OF EACH YEAR AS A COURTESY REMINDER. THE FAILURE OF A NATURAL GAS MASTER METER SYSTEM OPERATOR TO RECEIVE AN INVOICE SHALL NOT EXEMPT THE NATURAL GAS MASTER METER SYSTEM OPERATOR FROM ITS OBLIGATION TO REMIT TO THE COMMISSION THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE ON JUNE 30 EACH YEAR.

(3) EACH OPERATOR OF A NATURAL GAS MASTER METER SYSTEM SHALL RECOVER AS A SURCHARGE TO ITS EXISTING RATES THE AMOUNTS PAID TO THE COMMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION.

(4) NO LATER THAN 90 DAYS AFTER THE LAST BILLING CYCLE IN WHICH THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE SURCHARGE IS BILLED TO CUSTOMERS, EACH NATURAL GAS MASTER METER SYSTEM OPERATOR SHALL FILE WITH THE OVERSIGHT AND SAFETY DIVISION A REPORT SHOWING:

- (A) THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE AMOUNT PAID TO THE COMMISSION;
- (B) THE UNIT RATE AND TOTAL AMOUNT OF THE SURCHARGE BILLED TO EACH CUSTOMER;
- (C) THE DATE OR DATES ON WHICH THE SURCHARGE WAS BILLED TO CUSTOMERS; AND
- (D) THE TOTAL AMOUNT COLLECTED FROM CUSTOMERS FROM THE SURCHARGE.

(D) LATE PAYMENT PENALTY. IF THE OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM OR A NATURAL GAS MASTER METER SYSTEM DOES NOT REMIT PAYMENT OF THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE TO THE COMMISSION WITHIN 30 DAYS OF THE DUE DATE, THE COMMISSION SHALL ASSESS A LATE PAYMENT PENALTY OF 10 PERCENT OF THE TOTAL ASSESSMENT DUE UNDER SUBSECTION (B) OR (C) OF THIS SECTION, AS APPLICABLE, AND SHALL NOTIFY THE OPERATOR OF THE TOTAL AMOUNT DUE TO THE COMMISSION.

**SectionOne**

The rates here in approved be and they are for the Residential and Commercial Service, and such schedules are applicable to all consumers receiving gas for uses either in a home, through a single meter serving a single family dwelling and its related structures, or in a commercial premise receiving gas for purposes other than residential. Natural gas supplied hereunder is for the individual use of the customer at one point of delivery and shall not be resold or shared with others.

**Residential**

Residential Customers:  
 \$12.75 Per Month, which includes the use of 400 cubic feet consumption.

All over 400 cubic feet, \$.9545.  
 Per 100 cubic feet.

\$17.00 per month renovation and upgrade surcharge expiring  
 October 5, 2026.

Minimum Monthly Bill \$29.75

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GasCostAdj

The above net monthly rate per unit sold is predicted upon a price of gas purchased for resale hereunder increases or decreases, said net monthly rate shall be adjusted up or down to reflect changes in such cost of gas per unit sold and changes in gross receipts, taxes, or similar government impositions properly chargeable as operating expenses and based on dollar of gas volume of business done (except ad valorem taxes assessed or levied by the State, County, Special District or Town taxes and income taxes). If Gas Company receives any refunds of any increased cost of purchased gas that have been passed on under this provision, a refund shall be made to consumers served by the schedule.

**RATE ADJUSTMENT PROVISIONS**

Residential Incorporated

**CUSTOMERS**

<u>RRC CUSTOMER NO</u>	<u>CONFIDENTIAL?</u>	<u>BILLING UNIT</u>	<u>PGA CURRENT CHARGE</u>	<u>PGA EFFECTIVE DATE</u>
43230	N	MCF	\$5.2300	02/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$9.1100	03/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$9.7700	04/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$6.3400	05/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$6.5000	06/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$6.0000	07/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$12.9700	01/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			

**REASONS FOR FILING**

NEW?: N

RRC DOCKET NO:

CITY ORDINANCE NO: 2014-001

AMENDMENT (EXPLAIN):

OTHER (EXPLAIN): New Tariff

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SERVICES

<u>TYPE OF SERVICE</u>	<u>SERVICE DESCRIPTION</u>
B	Commercial Sales
<u>OTHER TYPE DESCRIPTION</u>	

PREPARER - PERSON FILING

RRC NO: 1370 ACTIVE FLAG: Y INACTIVE DATE:

FIRST NAME: Wayne MIDDLE: LAST NAME: Roberts

TITLE: Supervisor

ADDRESS LINE 1: 205 Wood Ave.

ADDRESS LINE 2:

CITY: Woodsboro STATE: TX ZIP: 78393 ZIP4:

AREA CODE: 361 PHONE NO: 543-4461 EXTENSION:

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**CURTAILMENT PLAN**

<u>PLAN ID</u>	<u>DESCRIPTION</u>
7455	<p data-bbox="284 405 847 432">Curtailment Plan 7.455 Curtailment Standards</p> <p data-bbox="284 468 1422 520">(a) Definitions. The following words and terms, when used in this section, shall have the following meanings, unless the context clearly indicates otherwise.</p> <p data-bbox="284 556 1487 667">(1) Balancing authority--The Electric Reliability Council of Texas or other responsible entity that integrates resource plans ahead of time, maintains electricity demand and resource balance within a balancing authority area, and supports interconnection frequency in real time for a power region in Texas.</p> <p data-bbox="284 703 909 730">(2) Commission--The Railroad Commission of Texas.</p> <p data-bbox="284 766 1487 961">(3) Curtailment event--When a gas utility determines that its ability to deliver gas may become inadequate to support continuous service to firm customers on its system and it reduces deliveries to one or more firm customers. For the purposes of this section, an interruption of delivery or service to interruptible gas customers does not constitute a curtailment event. Prior to reducing deliveries to one or more firm customers, a gas utility interrupts deliveries to interruptible customers pursuant to mutually agreed upon contracts and/or tariffs.</p> <p data-bbox="284 997 1396 1087">(4) Electric generation facilities--Facilities registered with the applicable balancing authority including bulk power system assets, co-generation facilities, distributed generation, and or backup power systems.</p> <p data-bbox="284 1123 1383 1171">(5) Firm or firm deliveries--Natural gas deliveries that are described as firm under a contract or tariff.</p> <p data-bbox="284 1207 1487 1297">(6) Gas utility--An entity that operates a natural gas transmission pipeline system or a local distribution company that is subject to the Commissions jurisdiction as defined in Texas Utilities Code, Title 3.</p> <p data-bbox="284 1333 1461 1444">(7) Human needs customers--Residences, hospitals, water and wastewater facilities, police, fire, military and civil defense facilities, and locations where people may congregate in an emergency, such as schools and places of worship. A human needs customer also includes small commercial customers that cannot practicably be curtailed without curtailing human needs.</p> <p data-bbox="284 1480 1461 1528">(8) Interruptible or interruptible deliveries--Natural gas deliveries that are not described as firm under a contract or tariff.</p> <p data-bbox="284 1564 1487 1864">(b) Applicability. This section takes effect on September 1, 2022. This section applies when any gas utility experiences a curtailment event affecting intrastate service on any of its intrastate natural gas pipelines. When a gas utility experiences a curtailment event, the gas utility shall curtail deliveries according to the priorities listed in subsection (c) of this section unless and until the gas utility has an approved curtailment plan pursuant to subsection (d) of this section. The curtailment priorities in this section apply to sales of natural gas owned by a gas utility and/or deliveries utilizing a gas utility's transportation capacity. The priorities in this section do not apply to sales of gas owned by an entity that is not a gas utility. The term deliveries in this section includes sales and/or transportation service.</p>

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(c) Priorities.

(1) Unless a gas utility has an approved curtailment plan pursuant to subsection (d) of this section, a gas utility shall apply the following priorities in descending order during a curtailment event:

(A) firm deliveries to human needs customers and firm deliveries of natural gas to local distribution systems which serve human needs customers;

(B) firm deliveries to electric generation facilities;

(C) firm deliveries to industrial and commercial users of the minimum natural gas required to prevent physical harm and/or ensure critical safety to the plant facilities, to plant personnel, or the public when such protection cannot be achieved through the use of an alternate fuel;

(D) firm deliveries of natural gas to small industrials and regular commercial loads that use less than 3,000 Mcf per day;

(E) firm deliveries to large industrial and commercial users for fuel or as a raw material where an alternate fuel or raw material cannot be used and operation and plant production would be curtailed or shut down completely when natural gas is curtailed;

(F) firm deliveries to large industrial and commercial users for fuel or as a raw material where an alternate fuel or raw material can be used and operation and plant production would be curtailed or shut down completely when natural gas is curtailed; and

(G) firm deliveries to customers that are not covered by the priorities listed in subparagraphs (A) - (F) of this paragraph.

(2) Deliveries to customers within the same priority on the portion of the system which is subject to curtailment shall be curtailed to the extent practicable on a pro rata basis according to scheduled quantities. If a customer's end-use requirements fall under two or more priorities, then such requirements must be treated separately when applying this schedule of priorities to the extent practicable. Transportation customers have equivalent end-use priorities as sales customers.

(3) When applying the priorities of this section, a gas utility may rely on the representations of its customers and/or their end users regarding the nature of customers deliveries.

(d) Curtailment plans. Order 489 and any curtailment plan approved by the Commission prior to the effective date of this section is superseded by this section. A gas utility may file its own curtailment plan for approval with the Oversight and Safety Division. A gas utility shall follow the priorities listed in subsection (c) of this section unless and until the gas utility has an approved curtailment plan on file with the Commission. The first three priorities in any individual curtailment plan must be consistent with the first three priorities listed in subsection (c)(1)(A) - (C) and (2) of this section. A gas utility shall provide to its customers notice of an application for a curtailment plan. A gas utility shall provide notice on the same day the gas utility files its application with the Commission. The

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gas utility may provide notice by hand delivery, by first class, certified, registered mail, commercial delivery service, electronic methods, or by such other manner as the Commission may require. The notice shall be in the form prescribed by the Commission. The Oversight and Safety Division may administratively approve the curtailment plan if no request for hearing is filed within thirty days of such notice. The Commission shall set the matter for hearing if it receives a timely request for hearing from a customer of the gas utility.

(e) Required tariff filings. Within 90 days of the effective date of this section, each gas utility shall electronically file with the Commission, in the manner prescribed by the Commission, tariffs that shall include either:

(1) the curtailment priorities as specified in this section; or

(2) a curtailment plan approved by the Commission as specified in subsection (d) of this section.,

(f) Curtailment emergency contact information. Each gas utility shall maintain current curtailment emergency contact information with the Commission and shall submit curtailment emergency contact information on or before November 1 of each year

**LINE EXTENSION POLICY**

<u>POLICY ID</u>	<u>DESCRIPTION</u>
1254	<p>Line Estension and Construction charges.</p> <p>(A) If the customer requires the service to go into his property, he pays the total cost of the construction of that part of the service. He owns that part of the service and he pays for the maintenance and replacement of that part of the service.</p> <p>(B) If an extension of the main is required to give service, the customer pays the cost that is required to make the extension which exceeds 150 feet. Woodsboro Natural Gas installs, retains, and maintains this extension at no other cost to the customer. Response to request for service.</p> <p>(A) Woodsboro Natural Gas, LLC gives service to every qualified applicant on the same day requested if there is no new construction involved.</p> <p>(B) New service lines are installed as rapidly as practical. As a general rule they are installed within two or three weeks, unless it is due to causes beyond our control.</p>

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QUALITY OF SERVICE

<u>QUAL_SERVICE_ID</u>	<u>DESCRIPTION</u>
QOS01	<p>For gas utility service to residential and small commercial customers, the following minimum service standards shall be applicable in unincorporated areas. In addition, each gas distribution utility is ordered to amend its service rules to include said minimum service standards within the utility service rules applicable to residential and small commercial customers within incorporated areas, but only to the extent that said minimum service standards do not conflict with standards lawfully established within a particular municipality for a gas distribution utility. Said gas distribution utility shall file service rules incorporating said minimum service standards with the Railroad Commission and with the municipalities in the manner prescribed by law.</p> <p>(1) Continuity of service.</p> <p>(A) Service interruptions.</p> <p>(i) Every gas utility shall make all reasonable efforts to prevent interruptions of service. When interruptions occur, the utility shall reestablish service within the shortest possible time consistent with prudent operating principles so that the smallest number of customers are affected.</p> <p>(ii) Each utility shall make reasonable provisions to meet emergencies resulting from failure of service, and each utility shall issue instructions to its employees covering procedures to be followed in the event of an emergency in order to prevent or mitigate interruption or impairment of service.</p> <p>(iii) In the event of national emergency or local disaster resulting in disruption of normal service, the utility may, in the public interest, interrupt service to other customers to provide necessary service to civil defense or other emergency service agencies on a temporary basis until normal service to these agencies can be restored.</p> <p>(B) Record of interruption. Except for momentary interruptions which do not cause a major disruption of service, each utility shall keep a complete record of all interruptions, both emergency and scheduled. This record shall show the cause of interruptions, date, time duration, location, approximate number of customers affected, and, in cases of emergency interruptions, the remedy and steps taken to prevent recurrence.</p> <p>(C) Report to commission. The commission shall be notified in writing within 48 hours of interruptions in service affecting the entire system or any major division thereof lasting more than four hours. The notice shall also state the cause of such interruptions. If any service interruption is reported to the commission otherwise (for example, as a curtailment report or safety report), such other report is sufficient to comply with the terms of this paragraph.</p> <p>(2) Customer relations.</p> <p>(A) Information to customers. Each utility shall:</p> <p>(i) maintain a current set of maps showing the physical locations of its facilities. All distribution facilities shall be labeled to indicate the size or any pertinent information which will accurately describe the utility's facilities. These maps, or such other maps as may be required by the regulatory authority, shall be kept by the utility in a central location and</p>

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will be available for inspection by the regulatory authority during normal working hours. Each business office or service center shall have available up-to-date maps, plans, or records of its immediate area, with such other information as may be necessary to enable the utility to advise applicants and others entitled to the information as to the facilities available for serving that locality;

(ii) assist the customer or applicant in selecting the most economical rate schedule;

(iii) in compliance with applicable law or regulations, notify customers affected by a change in rates or schedule or classification;

(iv) post a notice in a conspicuous place in each business office of the utility where applications for service are received informing the public that copies of the rate schedules and rules relating to the service of the utility as filed with the commission are available for inspection;

(v) upon request inform its customers as to the method of reading meters;

(vi) provide to new customers, at the time service is initiated or as an insert in the first billing, a pamphlet or information packet containing the following information. This information shall be provided in English and Spanish as necessary to adequately inform the customers; provided, however, the regulatory authority upon application and a showing of good cause may exempt the utility from the requirement that the information be provided in Spanish:

(I) the customer`s right to information concerning rates and services and the customer`s right to inspect or obtain at reproduction cost a copy of the applicable tariffs and service rules;

(II) the customer`s right to have his or her meter checked without charge under paragraph (7) of this section, if applicable;

(III) the time allowed to pay outstanding bills;

(IV) grounds for termination of service;

(V) the steps the utility must take before terminating service;

(VI) how the customer can resolve billing disputes with the utility and how disputes and health emergencies may affect termination of service;

(VII) information on alternative payment plans offered by the utility;

(VIII) the steps necessary to have service reconnected after involuntary termination;

(IX) the appropriate regulatory authority with whom to register a complaint and how to contact such authority;

(X) the hours, addresses, and telephone numbers of utility offices where bills may be paid and information may be obtained; and

(XI) the customer`s right to be instructed by the utility how to read his or her meter;

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(vii) at least once each calendar year, notify customers that information is available upon request, at no charge to the customer, concerning the items listed in clause (vi)(I) - (XI) of this subparagraph. This notice may be accomplished by use of a billing insert or a printed statement upon the bill itself.

(B) Customer complaints. Upon complaint to the utility by residential or small commercial customers either at its office, by letter, or by telephone, the utility shall promptly make a suitable investigation and advise the complainant of the results thereof. It shall keep a record of all complaints which shall show the name and address of the complainant, the date and nature of the complaint, and the adjustment or disposition thereof for a period of one year subsequent to the final disposition of the complaint.

(C) Utility response. Upon receipt of a complaint, either by letter or by telephone, from the regulatory authority on behalf of a customer, the utility shall make a suitable investigation and advise the regulatory authority and complainant of the results thereof. An initial response must be made by the next working day. The utility must make a final and complete response within 15 days from the date of the complaint, unless additional time is granted within the 15-day period. The commission encourages all customer complaints to be made in writing to assist the regulatory authority in maintaining records of the quality of service of each utility; however, telephone communications will be acceptable.

(D) Deferred payment plan. The utility is encouraged to offer a deferred payment plan for delinquent residential accounts. If such a plan is offered, it shall conform to the following guidelines:

(i) Every deferred payment plan entered into due to the customer's inability to pay the outstanding bill in full must provide that service will not be discontinued if the customer pays current bills and a reasonable amount of the outstanding bill and agrees to pay the balance in reasonable installments until the bill is paid.

(ii) For purposes of determining reasonableness under these rules, the following shall be considered: size of delinquent account; customer's ability to pay; customer's payment history; time that the debt has been outstanding; reasons why debt has been outstanding; and other relevant factors concerning the circumstances of the customer.

(iii) A deferred payment plan, if reduced to writing, offered by a utility shall state, immediately preceding the space provided for the customer's signature and in bold-face print at least two sizes larger than any other used, that: If you are not satisfied with this agreement, do not sign. If you are satisfied with this agreement, you give up your right to dispute the amount due under the agreement except for the utility's failure or refusal to comply with the terms of this agreement.

(iv) A deferred payment plan may include a one-time 5.0% penalty for late payment on the original amount of the outstanding bill with no prompt payment discount allowed except in cases where the outstanding bill is unusually high as a result of the utility's error (such as an inaccurately estimated bill or an incorrectly read meter). A deferred payment plan shall not include a finance charge.

(v) If a customer for utility service has not fulfilled terms of a deferred payment agreement or refuses to sign the same if it is reduced to writing, the utility shall have the right to

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disconnect pursuant to disconnection rules herein and, under such circumstances, it shall not be required to offer a subsequent negotiation of a deferred payment agreement prior to disconnection.

(vi) Any utility which institutes a deferred payment plan shall not refuse a customer participation in such a program on the basis of race, color, creed, sex, marital status, age, or any other form of discrimination prohibited by law.

(E) Delayed payment of bills by elderly persons.

(i) Applicability. This subparagraph applies only to:

(I) a utility that assesses late payment charges on residential customers and that suspends service before the 26th day after the date of the bill for which collection action is taken;

(II) utility bills issued on or after August 30, 1993; and

(III) an elderly person, as defined in clause (ii) of this subparagraph, who is a residential customer and who occupies the entire premises for which a delay is requested.

(ii) Definitions.

(I) Elderly person--A person who is 60 years of age or older.

(II) Utility-- A gas utility or municipally owned utility, as defined in Texas Utilities Code, 101.003(7), 101.003(8), and 121.001 - 121.006.

(iii) An elderly person may request that the utility implement the delay for either the most recent utility bill or for the most recent utility bill and each subsequent utility bill.

(iv) On request of an elderly person, a utility shall delay without penalty the payment date of a bill for providing utility services to that person until the 25th day after the date on which the bill is issued.

(v) The utility may require the requesting person to present reasonable proof that the person is 60 years of age or older.

(vi) Every utility shall notify its customers of this delayed payment option no less often than yearly. A utility may include this notice with other information provided pursuant to subparagraph (A) of this paragraph.

(3) Refusal of service.

(A) Compliance by applicant. Any utility may decline to serve an applicant for whom service is available from previously installed facilities until such applicant has complied with the state and municipal regulations and approved rules and regulations of the utility on file with the commission governing the service applied for or for the following reasons.

(i) Applicant's facilities inadequate. If the applicant's installation or equipment is known to be hazardous or of such character that satisfactory service cannot be given.

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(ii) For indebtedness. If the applicant is indebted to any utility for the same kind of service as that applied for; provided, however, that in the event the indebtedness of the applicant for service is in dispute, the applicant shall be served upon complying with the applicable deposit requirement.

(iii) Refusal to make deposit. For refusal to make a deposit if applicant is required to make a deposit under these rules.

(B) Applicant's recourse. In the event that the utility shall refuse to serve an applicant under the provisions of these rules, the utility must inform the applicant of the basis of its refusal and that the applicant may file a complaint with the municipal regulatory authority or commission, whichever is appropriate.

(C) Insufficient grounds for refusal to serve. The following shall not constitute sufficient cause for refusal of service to a present customer or applicant:

(i) delinquency in payment for service by a previous occupant of the premises to be served;

(ii) failure to pay for merchandise or charges for nonutility service purchased from the utility;

(iii) failure to pay a bill to correct previous underbilling due to misapplication of rates more than six months prior to the date of application;

(iv) violation of the utility's rules pertaining to operation of nonstandard equipment or unauthorized attachments which interfere with the service of others unless the customer has first been notified and been afforded reasonable opportunity to comply with these rules;

(v) failure to pay a bill of another customer as guarantor thereof unless the guarantee was made in writing to the utility as a condition precedent to service; and

(vi) failure to pay the bill of another customer at the same address except where the change of customer identity is made to avoid or evade payment of a utility bill.

(4) Discontinuance of service.

(A) The due date of the bill for utility service shall not be less than 15 days after issuance, or such other period of time as may be provided by order of the regulatory authority. A bill for utility service is delinquent if unpaid by the due date.

(B) A utility may offer an inducement for prompt payment of bills by allowing a discount in the amount of 5.0% for payment of bills within 10 days after their issuance. This provision shall not apply where it conflicts with existing orders or ordinances of the appropriate regulatory authority.

(C) A customer's utility service may be disconnected if the bill has not been paid or a deferred payment plan pursuant to paragraph (2)(D) of this section has not been entered into within five working days after the bill has become delinquent and proper notice has been given. Proper notice consists of a deposit in the United States mail, postage prepaid, or hand delivery to the customer at least five working days prior to the stated date of

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disconnection, with the words Termination Notice or similar language prominently displayed on the notice. The notice shall be provided in English and Spanish as necessary to adequately inform the customer, and shall include the date of termination, the hours, address, and telephone number where payment may be made, and a statement that if a health or other emergency exists, the utility may be contacted concerning the nature of the emergency and the relief available, if any, to meet such emergency.

(D) Utility service may be disconnected for any of the following reasons:

(i) failure to pay a delinquent account or failure to comply with the terms of a deferred payment plan for installment payment of a delinquent account;

(ii) violation of the utility's rules pertaining to the use of service in a manner which interferes with the service of others or the operation of nonstandard equipment, if a reasonable attempt has been made to notify the customer and the customer is provided with a reasonable opportunity to remedy the situation;

(iii) failure to comply with deposit or guarantee arrangements where required by paragraph (5) of this section;

(iv) without notice where a known dangerous condition exists for as long as the condition exists;

(v) tampering with the utility company's meter or equipment or bypassing the same.

(E) Utility service may not be disconnected for any of the following reasons:

(i) delinquency in payment for service by a previous occupant of the premises;

(ii) failure to pay for merchandise or charges for nonutility service by the utility;

(iii) failure to pay for a different type or class of utility service unless fee for such service is included on the same bill;

(iv) failure to pay the account of another customer as guarantor thereof, unless the utility has in writing the guarantee as a condition precedent to service;

(v) failure to pay charges arising from an underbilling occurring due to any misapplication of rates more than six months prior to the current billings;

(vi) failure to pay charges arising from an underbilling due to any faulty metering, unless the meter has been tampered with or unless such underbilling charges are due;

(vii) failure to pay an estimated bill other than a bill rendered pursuant to an approved meter reading plan, unless the utility is unable to read the meter due to circumstances beyond its control.

(F) Unless a dangerous condition exists, or unless the customer requests disconnection, service shall not be disconnected on a day, or on a day immediately preceding a day, when personnel of the utility are not available to the public for the purpose of making collections

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and reconnecting service.

(G) No utility may abandon a customer without written approval from the regulatory authority.

(H) No utility may discontinue service to a delinquent residential customer permanently residing in an individually metered dwelling unit when that customer establishes that discontinuance of service will result in some person residing at that residence becoming seriously ill or more seriously ill if the service is discontinued. Any customer seeking to avoid termination of service under this section must make a written request supported by a written statement from a licensed physician. Both the request and the statement must be received by the utility not more than five working days after the date of delinquency of the bill. The prohibition against service termination provided by this section shall last 20 days from the date of receipt by the utility of the request and statement or such lesser period as may be agreed upon by the utility and the customer. The customer who makes such request shall sign an installment agreement which provides for payment of such service along with timely payments for subsequent monthly billings.

(5) Applicant deposit.

(A) Establishment of credit for residential applicants. Each utility may require a residential applicant for service to satisfactorily establish credit but such establishment of credit shall not relieve the customer from complying with rules for prompt payment of bills. Subject to these rules, a residential applicant shall not be required to pay a deposit:

(i) if the residential applicant has been a customer of any utility for the same kind of service within the last two years and is not delinquent in payment of any such utility service account and during the last 12 consecutive months of service did not have more than one occasion in which a bill for such utility service was paid after becoming delinquent and never had service disconnected for nonpayment;

(ii) if the residential applicant furnishes in writing a satisfactory guarantee to secure payment of bills for the service required; or

(iii) if the residential applicant furnishes in writing a satisfactory credit rating by appropriate means, including, but not limited to, the production of generally acceptable credit cards, letters of credit reference, the names of credit references which may be quickly and inexpensively contacted by the utility, or ownership of substantial equity.

(B) Reestablishment of credit. Every applicant who has previously been a customer of the utility and whose service has been discontinued for nonpayment of bills shall be required before service is rendered to pay all his amounts due the utility or execute a written deferred payment agreement, if offered, and reestablish credit as provided in subparagraph (A) of this paragraph.

(C) Amount of deposit and interest for residential service, and exemption from deposit.

(i) Each gas utility shall waive any deposit requirement for residential service for an applicant who has been determined to be a victim of family violence as defined in Texas Family Code, 71.004, by a family violence center, by treating medical personnel, by law enforcement agency personnel, or by a designee of the Attorney General in the Crime Victim Services

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Division of the Office of the Attorney General. This determination shall be evidenced by the applicant's submission of a certification letter developed by the Texas Council on Family Violence and made available on its web site.

(ii) The required deposit shall not exceed an amount equivalent to one-sixth of the estimated annual billings. If actual use is at least twice the amount of the estimated billings, a new deposit requirement may be calculated and an additional deposit may be required within two days. If such additional deposit is not made, the utility may disconnect service under the standard disconnection procedure for failure to comply with deposit requirements.

(iii) All applicants for residential service who are 65 years of age or older will be considered as having established credit if such applicant does not have an outstanding account balance with the utility or another utility for the same utility service which accrued within the last two years. No cash deposit shall be required of such applicant under these conditions.

(iv) Each utility which requires deposits to be made by its customers shall pay a minimum

(E) Records of deposits.(i) The utility shall keep records to show:

(I) the name and address of each depositor;

(II) the amount and date of the deposit; and

(III) each transaction concerning the deposit.

(ii) The utility shall issue a receipt of deposit to each applicant from whom a deposit is received and shall provide means whereby a depositor may establish claim if the receipt is lost.

(iii) A record of each unclaimed deposit must be maintained for at least four years, during which time the utility shall make a reasonable effort to return the deposit.

QOS02

(F) Refund of deposit.

(i) If service is not connected or after disconnection of service, the utility shall promptly and automatically refund the customer's deposit plus accrued interest on the balance, if any, in excess of the unpaid bills for service furnished. The transfer of service from one premise to another within the service area of the utility shall not be deemed a disconnection within the meaning of these rules, and no additional deposit may be demanded unless permitted by these rules.

(ii) When the customer has paid bills for service for 12 consecutive residential bills without having service disconnected for nonpayment of bill and without having more than two occasions in which a bill was delinquent and when the customer is not delinquent in the payment of the current bills, the utility shall promptly and automatically refund the deposit plus accrued interest to the customer in the form of cash or credit to a customer's account.

(G) Upon sale or transfer of utility or company. Upon the sale or transfer of any public utility or operating units thereof, the seller shall file with the commission under oath, in

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addition to other information, a list showing the names and addresses of all customers served by such utility or unit who have to their credit a deposit, the date such deposit was made, the amount thereof, and the unpaid interest thereon.

(H) Complaint by applicant or customer. Each utility shall direct its personnel engaged in initial contact with an applicant or customer for service seeking to establish or reestablish credit under the provisions of these rules to inform the customer, if dissatisfaction is expressed with the utility's decision, of the customer's right to file a complaint with the regulatory authority thereon.

(6) Billing.

(A) Bills for gas service shall be rendered monthly, unless otherwise authorized or unless service is rendered for a period less than a month. Bills shall be rendered as promptly as possible following the reading of meters.

(B) The customer's bill must show all the following information. The information must be arranged and displayed in such a manner as to allow the customer to compute his bill with the applicable rate schedule. The applicable rate schedule must be mailed to the customer on request of the customer. A utility may exhaust its present stock of nonconforming bill forms before compliance is required by this section:

(i) if the meter is read by the utility, the date and reading of the meter at the beginning and end of the period for which rendered;

(ii) the number and kind of units billed;

(iii) the applicable rate schedule title or code;

(iv) the total base bill;

(v) the total of any adjustments to the base bill and the amount of adjustments per billing unit;

(vi) the date by which the customer must pay the bill to get prompt payment discount;

(vii) the total amount due before and after any discount for prompt payment within a designated period;

(viii) a distinct marking to identify an estimated bill.

(C) Where there is good reason for doing so, estimated bills may be submitted, provided that an actual meter reading is taken at least every six months. For the second consecutive month in which the meter reader is unable to gain access to the premises to read the meter on regular meter reading trips, or in months where meters are not read otherwise, the utility must provide the customer with a postcard and request that the customer read the meter and return the card to the utility if the meter is of a type that can be read by the customer without significant inconvenience or special tools or equipment. If such a postcard is not received by the utility in time for billing, the utility may estimate the meter reading and render the bill accordingly.

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(D) Disputed bills.

(i) In the event of a dispute between the customer and the utility regarding the bill, the utility must forthwith make such investigation as is required by the particular case and report the results thereof to the customer. If the customer wishes to obtain the benefits of clause (ii) of this subparagraph, notification of the dispute must be given to the utility prior to the date the bill becomes delinquent. In the event the dispute is not resolved, the utility shall inform the customer of the complaint procedures of the appropriate regulatory authority.

(ii) Notwithstanding any other subsection of this section, the customer shall not be required to pay the disputed portion of the bill which exceeds the amount of that customer's average usage for the billing period at current rates until the earlier of the following: resolution of the dispute or the expiration of the 60-day period beginning on the day the disputed bill is issued. For purposes of this section only, the customer's average usage for the billing period shall be the average of the customer's usage for the same billing period during the preceding two years. Where no previous usage history exists, the average usage shall be estimated on the basis of usage levels of similar customers and under similar conditions.

(7) Meters.

(A) Meter requirements.

(i) Use of meter. All gas sold by a utility must be charged for by meter measurements, except where otherwise provided for by applicable law, regulation of the regulatory authority, or tariff.

(ii) Installation by utility. Unless otherwise authorized by the regulatory authority, each utility must provide and install and will continue to own and maintain all meters necessary for measurement of gas delivered to its customers.

(iii) Standard type. No utility may furnish, set up, or put in use any meter which is not reliable and of a standard type which meets generally accepted industry standards; provided, however, special meters not necessarily conforming to such standard types may be used for investigation, testing, or experimental purposes.

(B) Meter records. Each utility must keep the following records:

(i) Meter equipment records. Each utility must keep a record of all its meters, showing the customer's address and date of the last test.

(ii) Records of meter tests. All meter tests must be properly referenced to the meter record provided for therein. The record of each test made on request of a customer must show the identifying number and constants of the meter, the standard meter and other measuring devices used, the date and kind of test made, by whom made, the error (or percentage of accuracy) at each load tested, and sufficient data to permit verification of all calculations.

(iii) Meter readings--meter unit location. In general, each meter must indicate clearly the units of service for which charge is made to the customer.

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(iv) Meter tests on request of customer.

(I) Each utility must, upon request of a customer, make a test of the accuracy of the meter serving that customer. The utility must inform the customer of the time and place of the test and permit the customer or his authorized representative to be present if the customer so desires. If no such test has been performed within the previous four years for the same customer at the same location, the test is to be performed without charge. If such a test has been performed for the same customer at the same location within the previous four years, the utility is entitled to charge a fee for the test not to exceed \$15 or such other fee for the testing of meters as may be set forth in the utility's tariff properly on file with the regulatory authority. The customer must be properly informed of the result of any test on a meter that serves him.

(II) Notwithstanding subclause (I) of this clause, if the meter is found to be more than nominally defective, to either the customer's or the utility's disadvantage, any fee charged for a meter test must be refunded to the customer. More than nominally defective means a deviation of more than 2.0% from accurate registration.

(v) Bill adjustments due to meter error.

(I) If any meter test reveals a meter to be more than nominally defective, the utility must correct previous readings consistent with the inaccuracy found in the meter for the period of either:

(-a-) the last six months; or

(-b-) the last test of the meter, whichever is shorter. Any resulting underbillings or overbillings are to be corrected in subsequent bills, unless service is terminated, in which event a monetary adjustment is to be made. This requirement for a correction may be foregone by the utility if the error is to the utility's disadvantage.

(II) If a meter is found not to register for any period of time, the utility may make a charge for units used but not metered for a period not to exceed three months previous to the time the meter is found not to be registering. The determination of amounts used but not metered is to be based on consumption during other like periods by the same customer at the same location, when available, and on consumption under similar conditions at the same location or of other similarly situated customers, when not available.

(8) New construction.

(A) Standards of construction. Each utility is to construct, install, operate, and maintain its plant, structures, equipment, and lines in accordance with the provisions of such codes and standards as are generally accepted by the industry, as modified by rule or regulation of the regulatory authority or otherwise by law, and in such manner to best accommodate the public and to prevent interference with service furnished by other public utilities insofar as practical.

(B) Line extension and construction charges. Every utility must file its extension policy. The policy must be consistent, nondiscriminatory, and is subject to the approval of the regulatory authority. No contribution in aid of construction may be required of any customer except as

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provided for in extension policy.

(C) Response to request for service. Every gas utility must serve each qualified applicant for service within its service area as rapidly as practical. As a general policy, those applications not involving line extensions or new facilities should be filled within seven working days. Those applications for individual residential service requiring line extensions should be filled within 90 days unless unavailability of materials or other causes beyond the control of the utility result in unavoidable delays. In the event that residential service is delayed in excess of 90 days after an applicant has met credit requirements and made satisfactory arrangements for payment of any required construction charges, a report must be made to the regulatory authority listing the name of the applicant, location, and cause for delay. Unless such delays are due to causes which are reasonably beyond the control of the utility, a delay in excess of 90 days may be found to constitute a refusal to serve.

**SERVICE CHARGES**

<u>RRC CHARGE NO.</u>	<u>CHARGE ID</u>	<u>CHARGE AMOUNT</u>	<u>SERVICE PROVIDED</u>
312168	INCNEW		INCORPORATED NEW CUSTOMERS WHERE A METER AND RELATED ATTACHMENTS AND MATERIALS ARE INSTALLED \$250.00
312169	INCDEP		INCORPORATED DEPOSIT \$75.00
312169	INCDEP		INCORPORATED DEPOSIT \$75.00
312165	INCON		INCORPORATED TURN ON CHARGE TO NEW CUSTOMERS WITH EXISTING METER \$20.00
312165	INCON		INCORPORATED TURN ON CHARGE TO NEW CUSTOMERS WITH EXISTING METER \$20.00
312170	INCOFF		INCORPORATED TURN OFF CHARGE \$20.00
312170	INCOFF		INCORPORATED TURN OFF CHARGE \$20.00
312166	SUMOFF		TURN METER OFF FOR SUMMER \$30.00
312166	SUMOFF		TURN METER OFF FOR SUMMER \$30.00
312167	INCNSF		INCORPORATED INSUFFICIENT CHECKS \$35.00
312167	INCNSF		INCORPORATED INSUFFICIENT CHECKS \$35.00

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DESCRIPTION: Distribution Sales STATUS: A  
 EFFECTIVE DATE: 10/05/2021 ORIGINAL CONTRACT DATE: RECEIVED DATE: 06/27/2023  
 GAS CONSUMED: Y AMENDMENT DATE: OPERATOR NO: 101084  
 BILLS RENDERED: N INACTIVE DATE:

RATE SCHEDULE

SCHEDULE ID DESCRIPTION  
 PENALTY

PAYMENT:

THE RATES PROPOSED ABOVE ARE NET RATES AND WILL APPLY TO ALL BILLS PAID WITHIN TEN (10) DAYS OF DATE RENDITION.

IF BILLS ARE NOT PAID WITHIN TEN (10) DAYS, TEN PERCENT (10%) PENALTY WILL BE ADDED, WITH A MINIMUM PENALTY OF \$1.00.

PSF2023

Title 16 Economic Regulation  
 Part 1 Railroad Commission Of Texas  
 Chapter 8 Pipeline Safety Regulations  
 Subchapter C Requirements For Natural Gas Pipelines Only  
 RULE 8.201 PIPELINE SAFETY AND REGULATORY PROGRAM FEES

A PIPELINE SAFETY FEE OF \$1.62 WAS CHARGED TO 222 CUSTOMERS ON 03/30/2023

(A) APPLICATION OF FEES. PURSUANT TO TEXAS UTILITIES CODE, 121.211, THE COMMISSION ESTABLISHES A PIPELINE SAFETY AND REGULATORY PROGRAM FEE, TO BE ASSESSED ANNUALLY AGAINST OPERATORS OF NATURAL GAS DISTRIBUTION PIPELINES AND PIPELINE FACILITIES AND NATURAL GAS MASTER METERED PIPELINES AND PIPELINE FACILITIES SUBJECT TO THE COMMISSION'S JURISDICTION UNDER TEXAS UTILITIES CODE, TITLE 3. THE TOTAL AMOUNT OF REVENUE ESTIMATED TO BE COLLECTED UNDER THIS SECTION DOES NOT EXCEED THE AMOUNT THE COMMISSION ESTIMATES TO BE NECESSARY TO RECOVER THE COST OF ADMINISTERING THE PIPELINE SAFETY AND REGULATORY PROGRAMS UNDER TEXAS UTILITIES CODE, TITLE 3, EXCLUDING COST THAT ARE FULLY FUNDED BY FEDERAL SOURCES FOR ANY FISCAL YEAR.

(B) NATURAL GAS DISTRIBUTION SYSTEMS. THE COMMISSION HEREBY ASSESSES EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM AN ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$1.00 FOR EACH SERVICE (SERVICE LINE) IN SERVICE AT THE END OF EACH CALENDAR YEAR AS REPORTED BY EACH SYSTEM OPERATOR ON THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) GAS DISTRIBUTION ANNUAL REPORT, FORM PHMSA F7100.1-1 DUE ON MARCH 15 OF EACH YEAR.

(1) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL CALCULATE THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM TOTAL TO BE PAID TO THE COMMISSION BY MULTIPLYING THE \$1.00 FEE BY THE NUMBER OF SERVICES LISTED IN PART B, SECTION 3, OF FORM PHMSA F7100.1-1, DUE ON MARCH 15 OF EACH YEAR.

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**RATE SCHEDULE**

SCHEDULE ID

DESCRIPTION

(2) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL REMIT TO THE COMMISSION ON MARCH 15 OF EACH YEAR THE AMOUNT CALCULATED UNDER PARAGRAPH (1) OF THIS SUBSECTION.

(3) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL RECOVER, BY A SURCHARGE TO ITS EXISTING RATES, THE AMOUNT THE OPERATOR PAID TO THE COMMISSION UNDER PARAGRAPH (1) IF THIS SUBSECTION. THE SURCHARGE:

(A) SHALL BE A FLAT RATE, ONE TIME SURCHARGE;

(B) SHALL NOT BE BILLED BEFORE THE OPERATOR REMITS THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE TO THE COMMISSION;

(C) SHALL BE APPLIED IN THE BILLING CYCLE OR CYCLES IMMEDIATELY FOLLOWING THE DATE ON WHICH THE OPERATOR PAID THE COMMISSION;

(D) SHALL NOT EXCEED \$1.00 PER SERVICE OR SERVICE LINE; AND

(E) SHALL NOT BE BILLED TO A STATE AGENCY, AS THAT TERM IS DEFINED IN TEXAS UTILITIES CODE, 101.003.

(4) NO LATER THAN 90 DAYS AFTER THE LAST BILLING CYCLE IN WHICH THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE SURCHARGE IS BILLED TO CUSTOMERS, EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL FILE WITH THE COMMISSION'S OVERSIGHT AND SAFETY DIVISION A REPORT SHOWING: (A) THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE AMOUNT PAID TO THE COMMISSION; (B) THE UNIT RATE AND TOTAL AMOUNT OF THE SURCHARGE BILLED TO EACH CUSTOMER; (C) THE DATE OR DATES ON WHICH THE SURCHARGE WAS BILLED TO CUSTOMERS; AND (D) THE TOTAL AMOUNT COLLECTED FROM CUSTOMERS FROM THE SURCHARGE.

(5) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM THAT IS A UTILITY SUBJECT TO THE JURISDICTION OF THE COMMISSION PURSUANT TO TEXAS UTILITIES CODE, CHAPTERS 101-105, SHALL FILE A GENERALLY APPLICABLE TARIFF FOR ITS SURCHARGE IN CONFORMANCE WITH THE REQUIREMENTS OF 7.315 OF THIS TITLE (RELATING TO FILING OF TARIFFS).

(6) AMOUNTS RECOVERED FROM CUSTOMERS UNDER THIS SUBSECTION BY AN INVESTOR-OWNED NATURAL GAS DISTRIBUTION SYSTEM OF A COOPERATIVELY OWNED NATURAL GAS DISTRIBUTION SYSTEM SHALL NOT BE INCLUDED IN THE REVENUE OR GROSS RECEIPTS OF THE SYSTEM FOR THE PURPOSE OF CALCULATING MUNICIPAL FRANCHISE FEES OR ANY TAX IMPOSED UNDER SUBCHAPTER B, CHAPTER 182, TAX CODE, OR UNDER CHAPTER 122, NOR SHALL SUCH AMOUNTS BE SUBJECT TO A SALES AND USE TAX IMPOSED BY CHAPTER 151, TAX CODE, OR SUBTITLE C, TITLE 3, TAX CODE.

(C) NATURAL GAS MASTER METER SYSTEMS. THE COMMISSION HEREBY ASSESSES EACH NATURAL GAS MASTER METER SYSTEM AN ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$100 PER MASTER METER SYSTEM.

(1) EACH OPERATOR OF A NATURAL GAS MASTER METER SYSTEM SHALL REMIT TO THE COMMISSION THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$100 PER MASTER METER SYSTEM NO LATER THAN JUNE 30 OF EACH YEAR.

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**RATE SCHEDULE**

SCHEDULE ID

DESCRIPTION

(2) THE COMMISSION SHALL SEND AN INVOICE TO EACH AFFECTED NATURAL GAS MASTER METER SYSTEM OPERATOR NO LATER THAN APRIL 30 OF EACH YEAR AS A COURTESY REMINDER. THE FAILURE OF A NATURAL GAS MASTER METER SYSTEM OPERATOR TO RECEIVE AN INVOICE SHALL NOT EXEMPT THE NATURAL GAS MASTER METER SYSTEM OPERATOR FROM ITS OBLIGATION TO REMIT TO THE COMMISSION THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE ON JUNE 30 EACH YEAR.

(3) EACH OPERATOR OF A NATURAL GAS MASTER METER SYSTEM SHALL RECOVER AS A SURCHARGE TO ITS EXISTING RATES THE AMOUNTS PAID TO THE COMMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION.

(4) NO LATER THAN 90 DAYS AFTER THE LAST BILLING CYCLE IN WHICH THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE SURCHARGE IS BILLED TO CUSTOMERS, EACH NATURAL GAS MASTER METER SYSTEM OPERATOR SHALL FILE WITH THE OVERSIGHT AND SAFETY DIVISION A REPORT SHOWING:

- (A) THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE AMOUNT PAID TO THE COMMISSION;
- (B) THE UNIT RATE AND TOTAL AMOUNT OF THE SURCHARGE BILLED TO EACH CUSTOMER;
- (C) THE DATE OR DATES ON WHICH THE SURCHARGE WAS BILLED TO CUSTOMERS; AND
- (D) THE TOTAL AMOUNT COLLECTED FROM CUSTOMERS FROM THE SURCHARGE.

(D) LATE PAYMENT PENALTY. IF THE OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM OR A NATURAL GAS MASTER METER SYSTEM DOES NOT REMIT PAYMENT OF THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE TO THE COMMISSION WITHIN 30 DAYS OF THE DUE DATE, THE COMMISSION SHALL ASSESS A LATE PAYMENT PENALTY OF 10 PERCENT OF THE TOTAL ASSESSMENT DUE UNDER SUBSECTION (B) OR (C) OF THIS SECTION, AS APPLICABLE, AND SHALL NOTIFY THE OPERATOR OF THE TOTAL AMOUNT DUE TO THE COMMISSION.

**SectionOne**

The rates here in approved be and they are for the Residential and Commercial Service, and such schedules are applicable to all consumers receiving gas for uses either in a home, through a single meter serving a single family dwelling and its related structures, or in a commercial premise receiving gas for purposes other than residential. Natural gas supplied hereunder is for the individual use of the customer at one point of delivery and shall not be resold or shared with others.

**ENVIRON**

ENVIRON CUSTOMERS:

MINIMUM MONTHLY BILL:\$7.89 PER MONTH WHICH INCLUDES THE USE OF 400 CUBIC FEET CONSUMPTION;

ALL OVER 400 CUBIC FEET, \$.25 CTS

**GasCostAdj**

The above net monthly rate per unit sold is predicted upon a price of gas purchased for resale hereunder increases or decreases, said net monthly rate shall be adjusted up or down to reflect changes in such cost of bas per unit sold and

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RATE SCHEDULE	
SCHEDULE ID	DESCRIPTION
	changes in gross receipts, taxes, or similar government impositions properly chargeable as operating expenses and based on dollar of gas volume of business done (except ad valorem taxes assessed or levied by the State, County, Special District or Town taxes and incom taxes).If Gas Company receives any refunds of any increased cost of purchased gas that have been passed on under this provision, a refund shall be made to consumers served by the schedule.

RATE ADJUSTMENT PROVISIONS  
CITY OF WOODSBORO ENVIRON

CUSTOMERS				
RRC CUSTOMER NO	CONFIDENTIAL?	BILLING UNIT	PGA CURRENT CHARGE	PGA EFFECTIVE DATE
43229	N	MCF	\$5.7400	02/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			
43229	N	MCF	\$9.6900	03/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			
43229	N	MCF	\$9.5400	04/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			
43229	N	MCF	\$5.9800	05/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			
43229	N	MCF	\$6.3600	06/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			
43229	N	MCF	\$7.5900	07/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			
43229	N	MCF	\$13.2900	01/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Environs			

REASONS FOR FILING  
NEW?: N  
RRC DOCKET NO:  
CITY ORDINANCE NO: 2014-001  
AMENDMENT (EXPLAIN):  
OTHER (EXPLAIN): NEW TARIFF

SERVICES	
TYPE OF SERVICE	SERVICE DESCRIPTION
A	Residential Sales
<u>OTHER TYPE DESCRIPTION</u>	

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PREPARER - PERSON FILING

RRC NO: 1370 ACTIVE FLAG: Y INACTIVE DATE:  
FIRST NAME: Wayne MIDDLE: LAST NAME: Roberts  
TITLE: Supervisor  
ADDRESS LINE 1: 205 Wood Ave.  
ADDRESS LINE 2:  
CITY: Woodsboro STATE: TX ZIP: 78393 ZIP4:  
AREA CODE: 361 PHONE NO: 543-4461 EXTENSION:

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**CURTAILMENT PLAN**

<u>PLAN ID</u>	<u>DESCRIPTION</u>
7455	<p data-bbox="282 405 847 434">Curtailment Plan 7.455 Curtailment Standards</p> <p data-bbox="282 464 1424 520">(a) Definitions. The following words and terms, when used in this section, shall have the following meanings, unless the context clearly indicates otherwise.</p> <p data-bbox="282 554 1487 667">(1) Balancing authority--The Electric Reliability Council of Texas or other responsible entity that integrates resource plans ahead of time, maintains electricity demand and resource balance within a balancing authority area, and supports interconnection frequency in real time for a power region in Texas.</p> <p data-bbox="282 701 909 730">(2) Commission--The Railroad Commission of Texas.</p> <p data-bbox="282 764 1487 961">(3) Curtailment event--When a gas utility determines that its ability to deliver gas may become inadequate to support continuous service to firm customers on its system and it reduces deliveries to one or more firm customers. For the purposes of this section, an interruption of delivery or service to interruptible gas customers does not constitute a curtailment event. Prior to reducing deliveries to one or more firm customers, a gas utility interrupts deliveries to interruptible customers pursuant to mutually agreed upon contracts and/or tariffs.</p> <p data-bbox="282 995 1396 1087">(4) Electric generation facilities--Facilities registered with the applicable balancing authority including bulk power system assets, co-generation facilities, distributed generation, and or backup power systems.</p> <p data-bbox="282 1121 1385 1171">(5) Firm or firm deliveries--Natural gas deliveries that are described as firm under a contract or tariff.</p> <p data-bbox="282 1205 1487 1297">(6) Gas utility--An entity that operates a natural gas transmission pipeline system or a local distribution company that is subject to the Commissions jurisdiction as defined in Texas Utilities Code, Title 3.</p> <p data-bbox="282 1331 1463 1444">(7) Human needs customers--Residences, hospitals, water and wastewater facilities, police, fire, military and civil defense facilities, and locations where people may congregate in an emergency, such as schools and places of worship. A human needs customer also includes small commercial customers that cannot practicably be curtailed without curtailing human needs.</p> <p data-bbox="282 1478 1463 1528">(8) Interruptible or interruptible deliveries--Natural gas deliveries that are not described as firm under a contract or tariff.</p> <p data-bbox="282 1562 1487 1864">(b) Applicability. This section takes effect on September 1, 2022. This section applies when any gas utility experiences a curtailment event affecting intrastate service on any of its intrastate natural gas pipelines. When a gas utility experiences a curtailment event, the gas utility shall curtail deliveries according to the priorities listed in subsection (c) of this section unless and until the gas utility has an approved curtailment plan pursuant to subsection (d) of this section. The curtailment priorities in this section apply to sales of natural gas owned by a gas utility and/or deliveries utilizing a gas utility's transportation capacity. The priorities in this section do not apply to sales of gas owned by an entity that is not a gas utility. The term deliveries in this section includes sales and/or transportation service.</p>

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(c) Priorities.

(1) Unless a gas utility has an approved curtailment plan pursuant to subsection (d) of this section, a gas utility shall apply the following priorities in descending order during a curtailment event:

(A) firm deliveries to human needs customers and firm deliveries of natural gas to local distribution systems which serve human needs customers;

(B) firm deliveries to electric generation facilities;

(C) firm deliveries to industrial and commercial users of the minimum natural gas required to prevent physical harm and/or ensure critical safety to the plant facilities, to plant personnel, or the public when such protection cannot be achieved through the use of an alternate fuel;

(D) firm deliveries of natural gas to small industrials and regular commercial loads that use less than 3,000 Mcf per day;

(E) firm deliveries to large industrial and commercial users for fuel or as a raw material where an alternate fuel or raw material cannot be used and operation and plant production would be curtailed or shut down completely when natural gas is curtailed;

(F) firm deliveries to large industrial and commercial users for fuel or as a raw material where an alternate fuel or raw material can be used and operation and plant production would be curtailed or shut down completely when natural gas is curtailed; and

(G) firm deliveries to customers that are not covered by the priorities listed in subparagraphs (A) - (F) of this paragraph.

(2) Deliveries to customers within the same priority on the portion of the system which is subject to curtailment shall be curtailed to the extent practicable on a pro rata basis according to scheduled quantities. If a customer's end-use requirements fall under two or more priorities, then such requirements must be treated separately when applying this schedule of priorities to the extent practicable. Transportation customers have equivalent end-use priorities as sales customers.

(3) When applying the priorities of this section, a gas utility may rely on the representations of its customers and/or their end users regarding the nature of customers deliveries.

(d) Curtailment plans. Order 489 and any curtailment plan approved by the Commission prior to the effective date of this section is superseded by this section. A gas utility may file its own curtailment plan for approval with the Oversight and Safety Division. A gas utility shall follow the priorities listed in subsection (c) of this section unless and until the gas utility has an approved curtailment plan on file with the Commission. The first three priorities in any individual curtailment plan must be consistent with the first three priorities listed in subsection (c)(1)(A) - (C) and (2) of this section. A gas utility shall provide to its customers notice of an application for a curtailment plan. A gas utility shall provide notice on the same day the gas utility files its application with the Commission. The

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gas utility may provide notice by hand delivery, by first class, certified, registered mail, commercial delivery service, electronic methods, or by such other manner as the Commission may require. The notice shall be in the form prescribed by the Commission. The Oversight and Safety Division may administratively approve the curtailment plan if no request for hearing is filed within thirty days of such notice. The Commission shall set the matter for hearing if it receives a timely request for hearing from a customer of the gas utility.

(e) Required tariff filings. Within 90 days of the effective date of this section, each gas utility shall electronically file with the Commission, in the manner prescribed by the Commission, tariffs that shall include either:

(1) the curtailment priorities as specified in this section; or

(2) a curtailment plan approved by the Commission as specified in subsection (d) of this section.,

(f) Curtailment emergency contact information. Each gas utility shall maintain current curtailment emergency contact information with the Commission and shall submit curtailment emergency contact information on or before November 1 of each year

**LINE EXTENSION POLICY**

<u>POLICY ID</u>	<u>DESCRIPTION</u>
1254	<p>Line Estension and Construction charges.</p> <p>(A) If the customer requires the service to go into his property, he pays the total cost of the construction of that part of the service. He owns that part of the service and he pays for the maintenance and replacement of that part of the service.</p> <p>(B) If an extension of the main is required to give service, the customer pays the cost that is required to make the extension which exceeds 150 feet. Woodsboro Natural Gas installs, retains, and maintains this extension at no other cost to the customer. Response to request for service.</p> <p>(A) Woodsboro Natural Gas, LLC gives service to every qualified applicant on the same day requested if there is no new construction involved.</p> <p>(B) New service lines are installed as rapidly as practical. As a general rule they are installed within two or three weeks, unless it is due to causes beyond our control.</p>

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QUALITY OF SERVICE

<u>QUAL_SERVICE_ID</u>	<u>DESCRIPTION</u>
QOS01	<p>For gas utility service to residential and small commercial customers, the following minimum service standards shall be applicable in unincorporated areas. In addition, each gas distribution utility is ordered to amend its service rules to include said minimum service standards within the utility service rules applicable to residential and small commercial customers within incorporated areas, but only to the extent that said minimum service standards do not conflict with standards lawfully established within a particular municipality for a gas distribution utility. Said gas distribution utility shall file service rules incorporating said minimum service standards with the Railroad Commission and with the municipalities in the manner prescribed by law.</p> <p>(1) Continuity of service.</p> <p>(A) Service interruptions.</p> <p>(i) Every gas utility shall make all reasonable efforts to prevent interruptions of service. When interruptions occur, the utility shall reestablish service within the shortest possible time consistent with prudent operating principles so that the smallest number of customers are affected.</p> <p>(ii) Each utility shall make reasonable provisions to meet emergencies resulting from failure of service, and each utility shall issue instructions to its employees covering procedures to be followed in the event of an emergency in order to prevent or mitigate interruption or impairment of service.</p> <p>(iii) In the event of national emergency or local disaster resulting in disruption of normal service, the utility may, in the public interest, interrupt service to other customers to provide necessary service to civil defense or other emergency service agencies on a temporary basis until normal service to these agencies can be restored.</p> <p>(B) Record of interruption. Except for momentary interruptions which do not cause a major disruption of service, each utility shall keep a complete record of all interruptions, both emergency and scheduled. This record shall show the cause of interruptions, date, time duration, location, approximate number of customers affected, and, in cases of emergency interruptions, the remedy and steps taken to prevent recurrence.</p> <p>(C) Report to commission. The commission shall be notified in writing within 48 hours of interruptions in service affecting the entire system or any major division thereof lasting more than four hours. The notice shall also state the cause of such interruptions. If any service interruption is reported to the commission otherwise (for example, as a curtailment report or safety report), such other report is sufficient to comply with the terms of this paragraph.</p> <p>(2) Customer relations.</p> <p>(A) Information to customers. Each utility shall:</p> <p>(i) maintain a current set of maps showing the physical locations of its facilities. All distribution facilities shall be labeled to indicate the size or any pertinent information which will accurately describe the utility's facilities. These maps, or such other maps as may be required by the regulatory authority, shall be kept by the utility in a central location and</p>

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will be available for inspection by the regulatory authority during normal working hours. Each business office or service center shall have available up-to-date maps, plans, or records of its immediate area, with such other information as may be necessary to enable the utility to advise applicants and others entitled to the information as to the facilities available for serving that locality;

(ii) assist the customer or applicant in selecting the most economical rate schedule;

(iii) in compliance with applicable law or regulations, notify customers affected by a change in rates or schedule or classification;

(iv) post a notice in a conspicuous place in each business office of the utility where applications for service are received informing the public that copies of the rate schedules and rules relating to the service of the utility as filed with the commission are available for inspection;

(v) upon request inform its customers as to the method of reading meters;

(vi) provide to new customers, at the time service is initiated or as an insert in the first billing, a pamphlet or information packet containing the following information. This information shall be provided in English and Spanish as necessary to adequately inform the customers; provided, however, the regulatory authority upon application and a showing of good cause may exempt the utility from the requirement that the information be provided in Spanish:

(I) the customer`s right to information concerning rates and services and the customer`s right to inspect or obtain at reproduction cost a copy of the applicable tariffs and service rules;

(II) the customer`s right to have his or her meter checked without charge under paragraph (7) of this section, if applicable;

(III) the time allowed to pay outstanding bills;

(IV) grounds for termination of service;

(V) the steps the utility must take before terminating service;

(VI) how the customer can resolve billing disputes with the utility and how disputes and health emergencies may affect termination of service;

(VII) information on alternative payment plans offered by the utility;

(VIII) the steps necessary to have service reconnected after involuntary termination;

(IX) the appropriate regulatory authority with whom to register a complaint and how to contact such authority;

(X) the hours, addresses, and telephone numbers of utility offices where bills may be paid and information may be obtained; and

(XI) the customer`s right to be instructed by the utility how to read his or her meter;

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(vii) at least once each calendar year, notify customers that information is available upon request, at no charge to the customer, concerning the items listed in clause (vi)(I) - (XI) of this subparagraph. This notice may be accomplished by use of a billing insert or a printed statement upon the bill itself.

(B) Customer complaints. Upon complaint to the utility by residential or small commercial customers either at its office, by letter, or by telephone, the utility shall promptly make a suitable investigation and advise the complainant of the results thereof. It shall keep a record of all complaints which shall show the name and address of the complainant, the date and nature of the complaint, and the adjustment or disposition thereof for a period of one year subsequent to the final disposition of the complaint.

(C) Utility response. Upon receipt of a complaint, either by letter or by telephone, from the regulatory authority on behalf of a customer, the utility shall make a suitable investigation and advise the regulatory authority and complainant of the results thereof. An initial response must be made by the next working day. The utility must make a final and complete response within 15 days from the date of the complaint, unless additional time is granted within the 15-day period. The commission encourages all customer complaints to be made in writing to assist the regulatory authority in maintaining records of the quality of service of each utility; however, telephone communications will be acceptable.

(D) Deferred payment plan. The utility is encouraged to offer a deferred payment plan for delinquent residential accounts. If such a plan is offered, it shall conform to the following guidelines:

(i) Every deferred payment plan entered into due to the customer's inability to pay the outstanding bill in full must provide that service will not be discontinued if the customer pays current bills and a reasonable amount of the outstanding bill and agrees to pay the balance in reasonable installments until the bill is paid.

(ii) For purposes of determining reasonableness under these rules, the following shall be considered: size of delinquent account; customer's ability to pay; customer's payment history; time that the debt has been outstanding; reasons why debt has been outstanding; and other relevant factors concerning the circumstances of the customer.

(iii) A deferred payment plan, if reduced to writing, offered by a utility shall state, immediately preceding the space provided for the customer's signature and in bold-face print at least two sizes larger than any other used, that: If you are not satisfied with this agreement, do not sign. If you are satisfied with this agreement, you give up your right to dispute the amount due under the agreement except for the utility's failure or refusal to comply with the terms of this agreement.

(iv) A deferred payment plan may include a one-time 5.0% penalty for late payment on the original amount of the outstanding bill with no prompt payment discount allowed except in cases where the outstanding bill is unusually high as a result of the utility's error (such as an inaccurately estimated bill or an incorrectly read meter). A deferred payment plan shall not include a finance charge.

(v) If a customer for utility service has not fulfilled terms of a deferred payment agreement or refuses to sign the same if it is reduced to writing, the utility shall have the right to

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disconnect pursuant to disconnection rules herein and, under such circumstances, it shall not be required to offer a subsequent negotiation of a deferred payment agreement prior to disconnection.

(vi) Any utility which institutes a deferred payment plan shall not refuse a customer participation in such a program on the basis of race, color, creed, sex, marital status, age, or any other form of discrimination prohibited by law.

(E) Delayed payment of bills by elderly persons.

(i) Applicability. This subparagraph applies only to:

(I) a utility that assesses late payment charges on residential customers and that suspends service before the 26th day after the date of the bill for which collection action is taken;

(II) utility bills issued on or after August 30, 1993; and

(III) an elderly person, as defined in clause (ii) of this subparagraph, who is a residential customer and who occupies the entire premises for which a delay is requested.

(ii) Definitions.

(I) Elderly person--A person who is 60 years of age or older.

(II) Utility-- A gas utility or municipally owned utility, as defined in Texas Utilities Code, 101.003(7), 101.003(8), and 121.001 - 121.006.

(iii) An elderly person may request that the utility implement the delay for either the most recent utility bill or for the most recent utility bill and each subsequent utility bill.

(iv) On request of an elderly person, a utility shall delay without penalty the payment date of a bill for providing utility services to that person until the 25th day after the date on which the bill is issued.

(v) The utility may require the requesting person to present reasonable proof that the person is 60 years of age or older.

(vi) Every utility shall notify its customers of this delayed payment option no less often than yearly. A utility may include this notice with other information provided pursuant to subparagraph (A) of this paragraph.

(3) Refusal of service.

(A) Compliance by applicant. Any utility may decline to serve an applicant for whom service is available from previously installed facilities until such applicant has complied with the state and municipal regulations and approved rules and regulations of the utility on file with the commission governing the service applied for or for the following reasons.

(i) Applicant's facilities inadequate. If the applicant's installation or equipment is known to be hazardous or of such character that satisfactory service cannot be given.

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(ii) For indebtedness. If the applicant is indebted to any utility for the same kind of service as that applied for; provided, however, that in the event the indebtedness of the applicant for service is in dispute, the applicant shall be served upon complying with the applicable deposit requirement.

(iii) Refusal to make deposit. For refusal to make a deposit if applicant is required to make a deposit under these rules.

(B) Applicant's recourse. In the event that the utility shall refuse to serve an applicant under the provisions of these rules, the utility must inform the applicant of the basis of its refusal and that the applicant may file a complaint with the municipal regulatory authority or commission, whichever is appropriate.

(C) Insufficient grounds for refusal to serve. The following shall not constitute sufficient cause for refusal of service to a present customer or applicant:

(i) delinquency in payment for service by a previous occupant of the premises to be served;

(ii) failure to pay for merchandise or charges for nonutility service purchased from the utility;

(iii) failure to pay a bill to correct previous underbilling due to misapplication of rates more than six months prior to the date of application;

(iv) violation of the utility's rules pertaining to operation of nonstandard equipment or unauthorized attachments which interfere with the service of others unless the customer has first been notified and been afforded reasonable opportunity to comply with these rules;

(v) failure to pay a bill of another customer as guarantor thereof unless the guarantee was made in writing to the utility as a condition precedent to service; and

(vi) failure to pay the bill of another customer at the same address except where the change of customer identity is made to avoid or evade payment of a utility bill.

(4) Discontinuance of service.

(A) The due date of the bill for utility service shall not be less than 15 days after issuance, or such other period of time as may be provided by order of the regulatory authority. A bill for utility service is delinquent if unpaid by the due date.

(B) A utility may offer an inducement for prompt payment of bills by allowing a discount in the amount of 5.0% for payment of bills within 10 days after their issuance. This provision shall not apply where it conflicts with existing orders or ordinances of the appropriate regulatory authority.

(C) A customer's utility service may be disconnected if the bill has not been paid or a deferred payment plan pursuant to paragraph (2)(D) of this section has not been entered into within five working days after the bill has become delinquent and proper notice has been given. Proper notice consists of a deposit in the United States mail, postage prepaid, or hand delivery to the customer at least five working days prior to the stated date of

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disconnection, with the words Termination Notice or similar language prominently displayed on the notice. The notice shall be provided in English and Spanish as necessary to adequately inform the customer, and shall include the date of termination, the hours, address, and telephone number where payment may be made, and a statement that if a health or other emergency exists, the utility may be contacted concerning the nature of the emergency and the relief available, if any, to meet such emergency.

(D) Utility service may be disconnected for any of the following reasons:

(i) failure to pay a delinquent account or failure to comply with the terms of a deferred payment plan for installment payment of a delinquent account;

(ii) violation of the utility's rules pertaining to the use of service in a manner which interferes with the service of others or the operation of nonstandard equipment, if a reasonable attempt has been made to notify the customer and the customer is provided with a reasonable opportunity to remedy the situation;

(iii) failure to comply with deposit or guarantee arrangements where required by paragraph (5) of this section;

(iv) without notice where a known dangerous condition exists for as long as the condition exists;

(v) tampering with the utility company's meter or equipment or bypassing the same.

(E) Utility service may not be disconnected for any of the following reasons:

(i) delinquency in payment for service by a previous occupant of the premises;

(ii) failure to pay for merchandise or charges for nonutility service by the utility;

(iii) failure to pay for a different type or class of utility service unless fee for such service is included on the same bill;

(iv) failure to pay the account of another customer as guarantor thereof, unless the utility has in writing the guarantee as a condition precedent to service;

(v) failure to pay charges arising from an underbilling occurring due to any misapplication of rates more than six months prior to the current billings;

(vi) failure to pay charges arising from an underbilling due to any faulty metering, unless the meter has been tampered with or unless such underbilling charges are due;

(vii) failure to pay an estimated bill other than a bill rendered pursuant to an approved meter reading plan, unless the utility is unable to read the meter due to circumstances beyond its control.

(F) Unless a dangerous condition exists, or unless the customer requests disconnection, service shall not be disconnected on a day, or on a day immediately preceding a day, when personnel of the utility are not available to the public for the purpose of making collections

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and reconnecting service.

(G) No utility may abandon a customer without written approval from the regulatory authority.

(H) No utility may discontinue service to a delinquent residential customer permanently residing in an individually metered dwelling unit when that customer establishes that discontinuance of service will result in some person residing at that residence becoming seriously ill or more seriously ill if the service is discontinued. Any customer seeking to avoid termination of service under this section must make a written request supported by a written statement from a licensed physician. Both the request and the statement must be received by the utility not more than five working days after the date of delinquency of the bill. The prohibition against service termination provided by this section shall last 20 days from the date of receipt by the utility of the request and statement or such lesser period as may be agreed upon by the utility and the customer. The customer who makes such request shall sign an installment agreement which provides for payment of such service along with timely payments for subsequent monthly billings.

(5) Applicant deposit.

(A) Establishment of credit for residential applicants. Each utility may require a residential applicant for service to satisfactorily establish credit but such establishment of credit shall not relieve the customer from complying with rules for prompt payment of bills. Subject to these rules, a residential applicant shall not be required to pay a deposit:

(i) if the residential applicant has been a customer of any utility for the same kind of service within the last two years and is not delinquent in payment of any such utility service account and during the last 12 consecutive months of service did not have more than one occasion in which a bill for such utility service was paid after becoming delinquent and never had service disconnected for nonpayment;

(ii) if the residential applicant furnishes in writing a satisfactory guarantee to secure payment of bills for the service required; or

(iii) if the residential applicant furnishes in writing a satisfactory credit rating by appropriate means, including, but not limited to, the production of generally acceptable credit cards, letters of credit reference, the names of credit references which may be quickly and inexpensively contacted by the utility, or ownership of substantial equity.

(B) Reestablishment of credit. Every applicant who has previously been a customer of the utility and whose service has been discontinued for nonpayment of bills shall be required before service is rendered to pay all his amounts due the utility or execute a written deferred payment agreement, if offered, and reestablish credit as provided in subparagraph (A) of this paragraph.

(C) Amount of deposit and interest for residential service, and exemption from deposit.

(i) Each gas utility shall waive any deposit requirement for residential service for an applicant who has been determined to be a victim of family violence as defined in Texas Family Code, 71.004, by a family violence center, by treating medical personnel, by law enforcement agency personnel, or by a designee of the Attorney General in the Crime Victim Services

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Division of the Office of the Attorney General. This determination shall be evidenced by the applicant's submission of a certification letter developed by the Texas Council on Family Violence and made available on its web site.

(ii) The required deposit shall not exceed an amount equivalent to one-sixth of the estimated annual billings. If actual use is at least twice the amount of the estimated billings, a new deposit requirement may be calculated and an additional deposit may be required within two days. If such additional deposit is not made, the utility may disconnect service under the standard disconnection procedure for failure to comply with deposit requirements.

(iii) All applicants for residential service who are 65 years of age or older will be considered as having established credit if such applicant does not have an outstanding account balance with the utility or another utility for the same utility service which accrued within the last two years. No cash deposit shall be required of such applicant under these conditions.

(iv) Each utility which requires deposits to be made by its customers shall pay a minimum

(E) Records of deposits.(i) The utility shall keep records to show:

(I) the name and address of each depositor;

(II) the amount and date of the deposit; and

(III) each transaction concerning the deposit.

(ii) The utility shall issue a receipt of deposit to each applicant from whom a deposit is received and shall provide means whereby a depositor may establish claim if the receipt is lost.

(iii) A record of each unclaimed deposit must be maintained for at least four years, during which time the utility shall make a reasonable effort to return the deposit.

QOS02

(F) Refund of deposit.

(i) If service is not connected or after disconnection of service, the utility shall promptly and automatically refund the customer's deposit plus accrued interest on the balance, if any, in excess of the unpaid bills for service furnished. The transfer of service from one premise to another within the service area of the utility shall not be deemed a disconnection within the meaning of these rules, and no additional deposit may be demanded unless permitted by these rules.

(ii) When the customer has paid bills for service for 12 consecutive residential bills without having service disconnected for nonpayment of bill and without having more than two occasions in which a bill was delinquent and when the customer is not delinquent in the payment of the current bills, the utility shall promptly and automatically refund the deposit plus accrued interest to the customer in the form of cash or credit to a customer's account.

(G) Upon sale or transfer of utility or company. Upon the sale or transfer of any public utility or operating units thereof, the seller shall file with the commission under oath, in

## GAS SERVICES DIVISION

## GSD - 1 TARIFF REPORT

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addition to other information, a list showing the names and addresses of all customers served by such utility or unit who have to their credit a deposit, the date such deposit was made, the amount thereof, and the unpaid interest thereon.

(H) Complaint by applicant or customer. Each utility shall direct its personnel engaged in initial contact with an applicant or customer for service seeking to establish or reestablish credit under the provisions of these rules to inform the customer, if dissatisfaction is expressed with the utility's decision, of the customer's right to file a complaint with the regulatory authority thereon.

(6) Billing.

(A) Bills for gas service shall be rendered monthly, unless otherwise authorized or unless service is rendered for a period less than a month. Bills shall be rendered as promptly as possible following the reading of meters.

(B) The customer's bill must show all the following information. The information must be arranged and displayed in such a manner as to allow the customer to compute his bill with the applicable rate schedule. The applicable rate schedule must be mailed to the customer on request of the customer. A utility may exhaust its present stock of nonconforming bill forms before compliance is required by this section:

(i) if the meter is read by the utility, the date and reading of the meter at the beginning and end of the period for which rendered;

(ii) the number and kind of units billed;

(iii) the applicable rate schedule title or code;

(iv) the total base bill;

(v) the total of any adjustments to the base bill and the amount of adjustments per billing unit;

(vi) the date by which the customer must pay the bill to get prompt payment discount;

(vii) the total amount due before and after any discount for prompt payment within a designated period;

(viii) a distinct marking to identify an estimated bill.

(C) Where there is good reason for doing so, estimated bills may be submitted, provided that an actual meter reading is taken at least every six months. For the second consecutive month in which the meter reader is unable to gain access to the premises to read the meter on regular meter reading trips, or in months where meters are not read otherwise, the utility must provide the customer with a postcard and request that the customer read the meter and return the card to the utility if the meter is of a type that can be read by the customer without significant inconvenience or special tools or equipment. If such a postcard is not received by the utility in time for billing, the utility may estimate the meter reading and render the bill accordingly.

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(D) Disputed bills.

(i) In the event of a dispute between the customer and the utility regarding the bill, the utility must forthwith make such investigation as is required by the particular case and report the results thereof to the customer. If the customer wishes to obtain the benefits of clause (ii) of this subparagraph, notification of the dispute must be given to the utility prior to the date the bill becomes delinquent. In the event the dispute is not resolved, the utility shall inform the customer of the complaint procedures of the appropriate regulatory authority.

(ii) Notwithstanding any other subsection of this section, the customer shall not be required to pay the disputed portion of the bill which exceeds the amount of that customer's average usage for the billing period at current rates until the earlier of the following: resolution of the dispute or the expiration of the 60-day period beginning on the day the disputed bill is issued. For purposes of this section only, the customer's average usage for the billing period shall be the average of the customer's usage for the same billing period during the preceding two years. Where no previous usage history exists, the average usage shall be estimated on the basis of usage levels of similar customers and under similar conditions.

(7) Meters.

(A) Meter requirements.

(i) Use of meter. All gas sold by a utility must be charged for by meter measurements, except where otherwise provided for by applicable law, regulation of the regulatory authority, or tariff.

(ii) Installation by utility. Unless otherwise authorized by the regulatory authority, each utility must provide and install and will continue to own and maintain all meters necessary for measurement of gas delivered to its customers.

(iii) Standard type. No utility may furnish, set up, or put in use any meter which is not reliable and of a standard type which meets generally accepted industry standards; provided, however, special meters not necessarily conforming to such standard types may be used for investigation, testing, or experimental purposes.

(B) Meter records. Each utility must keep the following records:

(i) Meter equipment records. Each utility must keep a record of all its meters, showing the customer's address and date of the last test.

(ii) Records of meter tests. All meter tests must be properly referenced to the meter record provided for therein. The record of each test made on request of a customer must show the identifying number and constants of the meter, the standard meter and other measuring devices used, the date and kind of test made, by whom made, the error (or percentage of accuracy) at each load tested, and sufficient data to permit verification of all calculations.

(iii) Meter readings--meter unit location. In general, each meter must indicate clearly the units of service for which charge is made to the customer.

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(iv) Meter tests on request of customer.

(I) Each utility must, upon request of a customer, make a test of the accuracy of the meter serving that customer. The utility must inform the customer of the time and place of the test and permit the customer or his authorized representative to be present if the customer so desires. If no such test has been performed within the previous four years for the same customer at the same location, the test is to be performed without charge. If such a test has been performed for the same customer at the same location within the previous four years, the utility is entitled to charge a fee for the test not to exceed \$15 or such other fee for the testing of meters as may be set forth in the utility's tariff properly on file with the regulatory authority. The customer must be properly informed of the result of any test on a meter that serves him.

(II) Notwithstanding subclause (I) of this clause, if the meter is found to be more than nominally defective, to either the customer's or the utility's disadvantage, any fee charged for a meter test must be refunded to the customer. More than nominally defective means a deviation of more than 2.0% from accurate registration.

(v) Bill adjustments due to meter error.

(I) If any meter test reveals a meter to be more than nominally defective, the utility must correct previous readings consistent with the inaccuracy found in the meter for the period of either:

(-a-) the last six months; or

(-b-) the last test of the meter, whichever is shorter. Any resulting underbillings or overbillings are to be corrected in subsequent bills, unless service is terminated, in which event a monetary adjustment is to be made. This requirement for a correction may be foregone by the utility if the error is to the utility's disadvantage.

(II) If a meter is found not to register for any period of time, the utility may make a charge for units used but not metered for a period not to exceed three months previous to the time the meter is found not to be registering. The determination of amounts used but not metered is to be based on consumption during other like periods by the same customer at the same location, when available, and on consumption under similar conditions at the same location or of other similarly situated customers, when not available.

(8) New construction.

(A) Standards of construction. Each utility is to construct, install, operate, and maintain its plant, structures, equipment, and lines in accordance with the provisions of such codes and standards as are generally accepted by the industry, as modified by rule or regulation of the regulatory authority or otherwise by law, and in such manner to best accommodate the public and to prevent interference with service furnished by other public utilities insofar as practical.

(B) Line extension and construction charges. Every utility must file its extension policy. The policy must be consistent, nondiscriminatory, and is subject to the approval of the regulatory authority. No contribution in aid of construction may be required of any customer except as

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provided for in extension policy.

(C) Response to request for service. Every gas utility must serve each qualified applicant for service within its service area as rapidly as practical. As a general policy, those applications not involving line extensions or new facilities should be filled within seven working days. Those applications for individual residential service requiring line extensions should be filled within 90 days unless unavailability of materials or other causes beyond the control of the utility result in unavoidable delays. In the event that residential service is delayed in excess of 90 days after an applicant has met credit requirements and made satisfactory arrangements for payment of any required construction charges, a report must be made to the regulatory authority listing the name of the applicant, location, and cause for delay. Unless such delays are due to causes which are reasonably beyond the control of the utility, a delay in excess of 90 days may be found to constitute a refusal to serve.

**SERVICE CHARGES**

<u>RRC CHARGE NO.</u>	<u>CHARGE ID</u>	<u>CHARGE AMOUNT</u>	<u>SERVICE PROVIDED</u>
312162	ENVNEW		ENVIRON NEW CUSTOMER WHERE A METER AND RELATED ATTACHMENTS AND MATERIALS ARE INSTALLED. \$150.00
312162	ENVNEW		ENVIRON NEW CUSTOMER WHERE A METER AND RELATED ATTACHMENTS AND MATERIALS ARE INSTALLED. \$150.00
312163	ENVDEP		ENVIRON DEPOSIT \$50.00
312163	ENVDEP		ENVIRON DEPOSIT \$50.00
312159	ENVOF		TURN ON AND OFF CHARGES FOR ENVIRON \$15.00
312159	ENVOF		TURN ON AND OFF CHARGES FOR ENVIRON \$15.00
312160	SUMOFF		TURN METER OFF FOR SUMMER \$30.00
312160	SUMOFF		TURN METER OFF FOR SUMMER \$30.00
312161	ENVISF		ENVIRON INSUFFICIENT CHECK CHARGES \$10.00
312161	ENVISF		ENVIRON INSUFFICIENT CHECK CHARGES \$10.00

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DESCRIPTION: Distribution Sales STATUS: A  
 EFFECTIVE DATE: 10/01/2009 ORIGINAL CONTRACT DATE: RECEIVED DATE: 06/27/2023  
 GAS CONSUMED: N AMENDMENT DATE: OPERATOR NO: 101084  
 BILLS RENDERED: Y INACTIVE DATE:

**RATE SCHEDULE**

<u>SCHEDULE ID</u>	<u>DESCRIPTION</u>
<b>PENALTY</b>	<p>PAYMENT:</p> <p>THE RATES PROPOSED ABOVE ARE NET RATES AND WILL APPLY TO ALL BILLS PAID WITHIN TEN (10) DAYS OF DATE RENDITION.</p> <p>IF BILLS ARE NOT PAID WITHIN TEN (10) DAYS, TEN PERCENT (10%) PENALTY WILL BE ADDED, WITH A MINIMUM PENALTY OF \$1.00.</p>
<b>PSF2023</b>	<p>Title 16 Economic Regulation                      Part 1 Railroad Commission Of Texas                      Chapter 8 Pipeline Safety Regulations                      Subchapter C Requirements For Natural Gas Pipelines Only                      RULE 8.201 PIPELINE SAFETY AND REGULATORY PROGRAM FEES</p> <p>A PIPELINE SAFETY FEE OF \$1.62 WAS CHARGED TO 222 CUSTOMERS ON 03/30/2023</p> <p>(A) APPLICATION OF FEES. PURSUANT TO TEXAS UTILITIES CODE, 121.211, THE COMMISSION ESTABLISHES A PIPELINE SAFETY AND REGULATORY PROGRAM FEE, TO BE ASSESSED ANNUALLY AGAINST OPERATORS OF NATURAL GAS DISTRIBUTION PIPELINES AND PIPELINE FACILITIES AND NATURAL GAS MASTER METERED PIPELINES AND PIPELINE FACILITIES SUBJECT TO THE COMMISSION'S JURISDICTION UNDER TEXAS UTILITIES CODE, TITLE 3. THE TOTAL AMOUNT OF REVENUE ESTIMATED TO BE COLLECTED UNDER THIS SECTION DOES NOT EXCEED THE AMOUNT THE COMMISSION ESTIMATES TO BE NECESSARY TO RECOVER THE COST OF ADMINISTERING THE PIPELINE SAFETY AND REGULATORY PROGRAMS UNDER TEXAS UTILITIES CODE, TITLE 3, EXCLUDING COST THAT ARE FULLY FUNDED BY FEDERAL SOURCES FOR ANY FISCAL YEAR.</p> <p>(B) NATURAL GAS DISTRIBUTION SYSTEMS. THE COMMISSION HEREBY ASSESSES EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM AN ANNUAL PIPELINE SAFTEY AND REGULATORY PROGRAM FEE OF \$1.00 FOR EACH SERVICE (SERVICE LINE)IN SERVICE AT THE END OF EACH CALENDAR YEAR AS REPORTED BY EACH SYSTEM OPERATOR ON THE U.S. DEPARTMENT OF TRANSPORTATION (DOT) GAS DISTRIBUTION ANNUAL REPORT, FORM PHMSA F7100.1-1 DUE ON MARCH 15 OF EACH YEAR.</p> <p>(1) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL CALCULATE THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM TOTAL TO BE PAID TO THE COMMISSION BY MULTIPLYING THE \$1.00 FEE BY THE NUMBER OF SERVICES LISTED IN PART B, SECTION 3, OF FORM PHMSA F7100.1-1, DUE ON MARCH 15 OF EACH YEAR.</p>

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**RATE SCHEDULE**

SCHEDULE ID

DESCRIPTION

(2) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL REMIT TO THE COMMISSION ON MARCH 15 OF EACH YEAR THE AMOUNT CALCULATED UNDER PARAGRAPH (1) OF THIS SUBSECTION.

(3) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL RECOVER, BY A SURCHARGE TO ITS EXISTING RATES, THE AMOUNT THE OPERATOR PAID TO THE COMMISSION UNDER PARAGRAPH (1) IF THIS SUBSECTION. THE SURCHARGE:

(A) SHALL BE A FLAT RATE, ONE TIME SURCHARGE;

(B) SHALL NOT BE BILLED BEFORE THE OPERATOR REMITS THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE TO THE COMMISSION;

(C) SHALL BE APPLIED IN THE BILLING CYCLE OR CYCLES IMMEDIATELY FOLLOWING THE DATE ON WHICH THE OPERATOR PAID THE COMMISSION;

(D) SHALL NOT EXCEED \$1.00 PER SERVICE OR SERVICE LINE; AND

(E) SHALL NOT BE BILLED TO A STATE AGENCY, AS THAT TERM IS DEFINED IN TEXAS UTILITIES CODE, 101.003.

(4) NO LATER THAN 90 DAYS AFTER THE LAST BILLING CYCLE IN WHICH THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE SURCHARGE IS BILLED TO CUSTOMERS, EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM SHALL FILE WITH THE COMMISSION'S OVERSIGHT AND SAFETY DIVISION A REPORT SHOWING: (A) THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE AMOUNT PAID TO THE COMMISSION; (B) THE UNIT RATE AND TOTAL AMOUNT OF THE SURCHARGE BILLED TO EACH CUSTOMER; (C) THE DATE OR DATES ON WHICH THE SURCHARGE WAS BILLED TO CUSTOMERS; AND (D) THE TOTAL AMOUNT COLLECTED FROM CUSTOMERS FROM THE SURCHARGE.

(5) EACH OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM THAT IS A UTILITY SUBJECT TO THE JURISDICTION OF THE COMMISSION PURSUANT TO TEXAS UTILITIES CODE, CHAPTERS 101-105, SHALL FILE A GENERALLY APPLICABLE TARIFF FOR ITS SURCHARGE IN CONFORMANCE WITH THE REQUIREMENTS OF 7.315 OF THIS TITLE (RELATING TO FILING OF TARIFFS).

(6) AMOUNTS RECOVERED FROM CUSTOMERS UNDER THIS SUBSECTION BY AN INVESTOR-OWNED NATURAL GAS DISTRIBUTION SYSTEM OF A COOPERATIVELY OWNED NATURAL GAS DISTRIBUTION SYSTEM SHALL NOT BE INCLUDED IN THE REVENUE OR GROSS RECEIPTS OF THE SYSTEM FOR THE PURPOSE OF CALCULATING MUNICIPAL FRANCHISE FEES OR ANY TAX IMPOSED UNDER SUBCHAPTER B, CHAPTER 182, TAX CODE, OR UNDER CHAPTER 122, NOR SHALL SUCH AMOUNTS BE SUBJECT TO A SALES AND USE TAX IMPOSED BY CHAPTER 151, TAX CODE, OR SUBTITLE C, TITLE 3, TAX CODE.

(C) NATURAL GAS MASTER METER SYSTEMS. THE COMMISSION HEREBY ASSESSES EACH NATURAL GAS MASTER METER SYSTEM AN ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$100 PER MASTER METER SYSTEM.

(1) EACH OPERATOR OF A NATURAL GAS MASTER METER SYSTEM SHALL REMIT TO THE COMMISSION THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE OF \$100 PER MASTER METER SYSTEM NO LATER THAN JUNE 30 OF EACH YEAR.

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SCHEDULE ID

DESCRIPTION

(2) THE COMMISSION SHALL SEND AN INVOICE TO EACH AFFECTED NATURAL GAS MASTER METER SYSTEM OPERATOR NO LATER THAN APRIL 30 OF EACH YEAR AS A COURTESY REMINDER. THE FAILURE OF A NATURAL GAS MASTER METER SYSTEM OPERATOR TO RECEIVE AN INVOICE SHALL NOT EXEMPT THE NATURAL GAS MASTER METER SYSTEM OPERATOR FROM ITS OBLIGATION TO REMIT TO THE COMMISSION THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE ON JUNE 30 EACH YEAR.

(3) EACH OPERATOR OF A NATURAL GAS MASTER METER SYSTEM SHALL RECOVER AS A SURCHARGE TO ITS EXISTING RATES THE AMOUNTS PAID TO THE COMMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION.

(4) NO LATER THAN 90 DAYS AFTER THE LAST BILLING CYCLE IN WHICH THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE SURCHARGE IS BILLED TO CUSTOMERS, EACH NATURAL GAS MASTER METER SYSTEM OPERATOR SHALL FILE WITH THE OVERSIGHT AND SAFETY DIVISION A REPORT SHOWING:

- (A) THE PIPELINE SAFETY AND REGULATORY PROGRAM FEE AMOUNT PAID TO THE COMMISSION;
- (B) THE UNIT RATE AND TOTAL AMOUNT OF THE SURCHARGE BILLED TO EACH CUSTOMER;
- (C) THE DATE OR DATES ON WHICH THE SURCHARGE WAS BILLED TO CUSTOMERS; AND
- (D) THE TOTAL AMOUNT COLLECTED FROM CUSTOMERS FROM THE SURCHARGE.

(D) LATE PAYMENT PENALTY. IF THE OPERATOR OF A NATURAL GAS DISTRIBUTION SYSTEM OR A NATURAL GAS MASTER METER SYSTEM DOES NOT REMIT PAYMENT OF THE ANNUAL PIPELINE SAFETY AND REGULATORY PROGRAM FEE TO THE COMMISSION WITHIN 30 DAYS OF THE DUE DATE, THE COMMISSION SHALL ASSESS A LATE PAYMENT PENALTY OF 10 PERCENT OF THE TOTAL ASSESSMENT DUE UNDER SUBSECTION (B) OR (C) OF THIS SECTION, AS APPLICABLE, AND SHALL NOTIFY THE OPERATOR OF THE TOTAL AMOUNT DUE TO THE COMMISSION.

**SectionOne**

The rates here in approved be and they are for the Residential and Commercial Service, and such schedules are applicable to all consumers receiving gas for uses either in a home, through a single meter serving a single family dwelling and its related structures, or in a commercial premise receiving gas for purposes other than residential. Natural gas supplied hereunder is for the individual use of the customer at one point of delivery and shall not be resold or shared with others.

**Commercial**

Commercial Customers:  
\$13.50 Per Month, which includes the use of 400 cubic feet.

Next 66 CCF of consumption, \$1.035,  
All over 70 CCF, \$1.034 per CCF.

\$17.00 per month renovation and upgrade surcharge expiring  
October 5, 2026.

Minimum Monthly Bill \$30.50

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**RATE SCHEDULE**

SCHEDULE ID

DESCRIPTION

GasCostAdj

The above net monthly rate per unit sold is predicted upon a price of gas purchased for resale hereunder increases or decreases, said net monthly rate shall be adjusted up or down to reflect changes in such cost of gas per unit sold and changes in gross receipts, taxes, or similar government impositions properly chargeable as operating expenses and based on dollar of gas volume of business done (except ad valorem taxes assessed or levied by the State, County, Special District or Town taxes and income taxes). If Gas Company receives any refunds of any increased cost of purchased gas that have been passed on under this provision, a refund shall be made to consumers served by the schedule.

**RATE ADJUSTMENT PROVISIONS**

Commercial

**CUSTOMERS**

<u>RRC CUSTOMER NO</u>	<u>CONFIDENTIAL?</u>	<u>BILLING UNIT</u>	<u>PGA CURRENT CHARGE</u>	<u>PGA EFFECTIVE DATE</u>
43230	N	MCF	\$5.2300	02/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$9.1100	03/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$9.7700	04/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$6.3400	05/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$6.5000	06/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$6.0000	07/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			
43230	N	MCF	\$12.9700	01/01/2023
<u>CUSTOMER NAME</u>	Woodsboro Incorporated			

**REASONS FOR FILING**

NEW?: N

RRC DOCKET NO:

CITY ORDINANCE NO: 2014-001

AMENDMENT (EXPLAIN):

OTHER (EXPLAIN): New Tariff

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SERVICES

<u>TYPE OF SERVICE</u>	<u>SERVICE DESCRIPTION</u>
B	Commercial Sales
<u>OTHER TYPE DESCRIPTION</u>	

PREPARER - PERSON FILING

RRC NO: 1370 ACTIVE FLAG: Y INACTIVE DATE:

FIRST NAME: Wayne MIDDLE: LAST NAME: Roberts

TITLE: Supervisor

ADDRESS LINE 1: 205 Wood Ave.

ADDRESS LINE 2:

CITY: Woodsboro STATE: TX ZIP: 78393 ZIP4:

AREA CODE: 361 PHONE NO: 543-4461 EXTENSION:

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**CURTAILMENT PLAN**

<u>PLAN ID</u>	<u>DESCRIPTION</u>
7455	<p data-bbox="289 405 846 430">Curtailment Plan 7.455 Curtailment Standards</p> <p data-bbox="289 468 1422 520">(a) Definitions. The following words and terms, when used in this section, shall have the following meanings, unless the context clearly indicates otherwise.</p> <p data-bbox="289 558 1487 667">(1) Balancing authority--The Electric Reliability Council of Texas or other responsible entity that integrates resource plans ahead of time, maintains electricity demand and resource balance within a balancing authority area, and supports interconnection frequency in real time for a power region in Texas.</p> <p data-bbox="289 705 911 730">(2) Commission--The Railroad Commission of Texas.</p> <p data-bbox="289 768 1487 961">(3) Curtailment event--When a gas utility determines that its ability to deliver gas may become inadequate to support continuous service to firm customers on its system and it reduces deliveries to one or more firm customers. For the purposes of this section, an interruption of delivery or service to interruptible gas customers does not constitute a curtailment event. Prior to reducing deliveries to one or more firm customers, a gas utility interrupts deliveries to interruptible customers pursuant to mutually agreed upon contracts and/or tariffs.</p> <p data-bbox="289 999 1398 1087">(4) Electric generation facilities--Facilities registered with the applicable balancing authority including bulk power system assets, co-generation facilities, distributed generation, and or backup power systems.</p> <p data-bbox="289 1125 1382 1171">(5) Firm or firm deliveries--Natural gas deliveries that are described as firm under a contract or tariff.</p> <p data-bbox="289 1209 1487 1297">(6) Gas utility--An entity that operates a natural gas transmission pipeline system or a local distribution company that is subject to the Commissions jurisdiction as defined in Texas Utilities Code, Title 3.</p> <p data-bbox="289 1335 1463 1444">(7) Human needs customers--Residences, hospitals, water and wastewater facilities, police, fire, military and civil defense facilities, and locations where people may congregate in an emergency, such as schools and places of worship. A human needs customer also includes small commercial customers that cannot practicably be curtailed without curtailing human needs.</p> <p data-bbox="289 1482 1463 1528">(8) Interruptible or interruptible deliveries--Natural gas deliveries that are not described as firm under a contract or tariff.</p> <p data-bbox="289 1566 1487 1864">(b) Applicability. This section takes effect on September 1, 2022. This section applies when any gas utility experiences a curtailment event affecting intrastate service on any of its intrastate natural gas pipelines. When a gas utility experiences a curtailment event, the gas utility shall curtail deliveries according to the priorities listed in subsection (c) of this section unless and until the gas utility has an approved curtailment plan pursuant to subsection (d) of this section. The curtailment priorities in this section apply to sales of natural gas owned by a gas utility and/or deliveries utilizing a gas utility's transportation capacity. The priorities in this section do not apply to sales of gas owned by an entity that is not a gas utility. The term deliveries in this section includes sales and/or transportation service.</p>

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(c) Priorities.

(1) Unless a gas utility has an approved curtailment plan pursuant to subsection (d) of this section, a gas utility shall apply the following priorities in descending order during a curtailment event:

(A) firm deliveries to human needs customers and firm deliveries of natural gas to local distribution systems which serve human needs customers;

(B) firm deliveries to electric generation facilities;

(C) firm deliveries to industrial and commercial users of the minimum natural gas required to prevent physical harm and/or ensure critical safety to the plant facilities, to plant personnel, or the public when such protection cannot be achieved through the use of an alternate fuel;

(D) firm deliveries of natural gas to small industrials and regular commercial loads that use less than 3,000 Mcf per day;

(E) firm deliveries to large industrial and commercial users for fuel or as a raw material where an alternate fuel or raw material cannot be used and operation and plant production would be curtailed or shut down completely when natural gas is curtailed;

(F) firm deliveries to large industrial and commercial users for fuel or as a raw material where an alternate fuel or raw material can be used and operation and plant production would be curtailed or shut down completely when natural gas is curtailed; and

(G) firm deliveries to customers that are not covered by the priorities listed in subparagraphs (A) - (F) of this paragraph.

(2) Deliveries to customers within the same priority on the portion of the system which is subject to curtailment shall be curtailed to the extent practicable on a pro rata basis according to scheduled quantities. If a customer's end-use requirements fall under two or more priorities, then such requirements must be treated separately when applying this schedule of priorities to the extent practicable. Transportation customers have equivalent end-use priorities as sales customers.

(3) When applying the priorities of this section, a gas utility may rely on the representations of its customers and/or their end users regarding the nature of customers deliveries.

(d) Curtailment plans. Order 489 and any curtailment plan approved by the Commission prior to the effective date of this section is superseded by this section. A gas utility may file its own curtailment plan for approval with the Oversight and Safety Division. A gas utility shall follow the priorities listed in subsection (c) of this section unless and until the gas utility has an approved curtailment plan on file with the Commission. The first three priorities in any individual curtailment plan must be consistent with the first three priorities listed in subsection (c)(1)(A) - (C) and (2) of this section. A gas utility shall provide to its customers notice of an application for a curtailment plan. A gas utility shall provide notice on the same day the gas utility files its application with the Commission. The

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gas utility may provide notice by hand delivery, by first class, certified, registered mail, commercial delivery service, electronic methods, or by such other manner as the Commission may require. The notice shall be in the form prescribed by the Commission. The Oversight and Safety Division may administratively approve the curtailment plan if no request for hearing is filed within thirty days of such notice. The Commission shall set the matter for hearing if it receives a timely request for hearing from a customer of the gas utility.

(e) Required tariff filings. Within 90 days of the effective date of this section, each gas utility shall electronically file with the Commission, in the manner prescribed by the Commission, tariffs that shall include either:

(1) the curtailment priorities as specified in this section; or

(2) a curtailment plan approved by the Commission as specified in subsection (d) of this section.,

(f) Curtailment emergency contact information. Each gas utility shall maintain current curtailment emergency contact information with the Commission and shall submit curtailment emergency contact information on or before November 1 of each year

**LINE EXTENSION POLICY**

<u>POLICY ID</u>	<u>DESCRIPTION</u>
1254	<p>Line Estension and Construction charges.</p> <p>(A) If the customer requires the service to go into his property, he pays the total cost of the construction of that part of the service. He owns that part of the service and he pays for the maintenance and replacement of that part of the service.</p> <p>(B) If an extension of the main is required to give service, the customer pays the cost that is required to make the extension which exceeds 150 feet. Woodsboro Natural Gas installs, retains, and maintains this extension at no other cost to the customer. Response to request for service.</p> <p>(A) Woodsboro Natural Gas, LLC gives service to every qualified applicant on the same day requested if there is no new construction involved.</p> <p>(B) New service lines are installed as rapidly as practical. As a general rule they are installed within two or three weeks, unless it is due to causes beyond our control.</p>

## GAS SERVICES DIVISION

## GSD - 1 TARIFF REPORT

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## QUALITY OF SERVICE

<u>QUAL_SERVICE_ID</u>	<u>DESCRIPTION</u>
QOS01	<p>For gas utility service to residential and small commercial customers, the following minimum service standards shall be applicable in unincorporated areas. In addition, each gas distribution utility is ordered to amend its service rules to include said minimum service standards within the utility service rules applicable to residential and small commercial customers within incorporated areas, but only to the extent that said minimum service standards do not conflict with standards lawfully established within a particular municipality for a gas distribution utility. Said gas distribution utility shall file service rules incorporating said minimum service standards with the Railroad Commission and with the municipalities in the manner prescribed by law.</p> <p>(1) Continuity of service.</p> <p>(A) Service interruptions.</p> <p>(i) Every gas utility shall make all reasonable efforts to prevent interruptions of service. When interruptions occur, the utility shall reestablish service within the shortest possible time consistent with prudent operating principles so that the smallest number of customers are affected.</p> <p>(ii) Each utility shall make reasonable provisions to meet emergencies resulting from failure of service, and each utility shall issue instructions to its employees covering procedures to be followed in the event of an emergency in order to prevent or mitigate interruption or impairment of service.</p> <p>(iii) In the event of national emergency or local disaster resulting in disruption of normal service, the utility may, in the public interest, interrupt service to other customers to provide necessary service to civil defense or other emergency service agencies on a temporary basis until normal service to these agencies can be restored.</p> <p>(B) Record of interruption. Except for momentary interruptions which do not cause a major disruption of service, each utility shall keep a complete record of all interruptions, both emergency and scheduled. This record shall show the cause of interruptions, date, time duration, location, approximate number of customers affected, and, in cases of emergency interruptions, the remedy and steps taken to prevent recurrence.</p> <p>(C) Report to commission. The commission shall be notified in writing within 48 hours of interruptions in service affecting the entire system or any major division thereof lasting more than four hours. The notice shall also state the cause of such interruptions. If any service interruption is reported to the commission otherwise (for example, as a curtailment report or safety report), such other report is sufficient to comply with the terms of this paragraph.</p> <p>(2) Customer relations.</p> <p>(A) Information to customers. Each utility shall:</p> <p>(i) maintain a current set of maps showing the physical locations of its facilities. All distribution facilities shall be labeled to indicate the size or any pertinent information which will accurately describe the utility's facilities. These maps, and such other maps as may be required by the regulatory authority, shall be kept by the utility in a central location and</p>

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will be available for inspection by the regulatory authority during normal working hours. Each business office or service center shall have available up-to-date maps, plans, or records of its immediate area, with such other information as may be necessary to enable the utility to advise applicants and others entitled to the information as to the facilities available for serving that locality;

(ii) assist the customer or applicant in selecting the most economical rate schedule;

(iii) in compliance with applicable law or regulations, notify customers affected by a change in rates or schedule or classification;

(iv) post a notice in a conspicuous place in each business office of the utility where applications for service are received informing the public that copies of the rate schedules and rules relating to the service of the utility as filed with the commission are available for inspection;

(v) upon request inform its customers as to the method of reading meters;

(vi) provide to new customers, at the time service is initiated or as an insert in the first billing, a pamphlet or information packet containing the following information. This information shall be provided in English and Spanish as necessary to adequately inform the customers; provided, however, the regulatory authority upon application and a showing of good cause may exempt the utility from the requirement that the information be provided in Spanish:

(I) the customer`s right to information concerning rates and services and the customer`s right to inspect or obtain at reproduction cost a copy of the applicable tariffs and service rules;

(II) the customer`s right to have his or her meter checked without charge under paragraph (7) of this section, if applicable;

(III) the time allowed to pay outstanding bills;

(IV) grounds for termination of service;

(V) the steps the utility must take before terminating service;

(VI) how the customer can resolve billing disputes with the utility and how disputes and health emergencies may affect termination of service;

(VII) information on alternative payment plans offered by the utility;

(VIII) the steps necessary to have service reconnected after involuntary termination;

(IX) the appropriate regulatory authority with whom to register a complaint and how to contact such authority;

(X) the hours, addresses, and telephone numbers of utility offices where bills may be paid and information may be obtained; and

(XI) the customer`s right to be instructed by the utility how to read his or her meter;

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(vii) at least once each calendar year, notify customers that information is available upon request, at no charge to the customer, concerning the items listed in clause (vi)(I) - (XI) of this subparagraph. This notice may be accomplished by use of a billing insert or a printed statement upon the bill itself.

(B) Customer complaints. Upon complaint to the utility by residential or small commercial customers either at its office, by letter, or by telephone, the utility shall promptly make a suitable investigation and advise the complainant of the results thereof. It shall keep a record of all complaints which shall show the name and address of the complainant, the date and nature of the complaint, and the adjustment or disposition thereof for a period of one year subsequent to the final disposition of the complaint.

(C) Utility response. Upon receipt of a complaint, either by letter or by telephone, from the regulatory authority on behalf of a customer, the utility shall make a suitable investigation and advise the regulatory authority and complainant of the results thereof. An initial response must be made by the next working day. The utility must make a final and complete response within 15 days from the date of the complaint, unless additional time is granted within the 15-day period. The commission encourages all customer complaints to be made in writing to assist the regulatory authority in maintaining records of the quality of service of each utility; however, telephone communications will be acceptable.

(D) Deferred payment plan. The utility is encouraged to offer a deferred payment plan for delinquent residential accounts. If such a plan is offered, it shall conform to the following guidelines:

(i) Every deferred payment plan entered into due to the customer's inability to pay the outstanding bill in full must provide that service will not be discontinued if the customer pays current bills and a reasonable amount of the outstanding bill and agrees to pay the balance in reasonable installments until the bill is paid.

(ii) For purposes of determining reasonableness under these rules, the following shall be considered: size of delinquent account; customer's ability to pay; customer's payment history; time that the debt has been outstanding; reasons why debt has been outstanding; and other relevant factors concerning the circumstances of the customer.

(iii) A deferred payment plan, if reduced to writing, offered by a utility shall state, immediately preceding the space provided for the customer's signature and in bold-face print at least two sizes larger than any other used, that: If you are not satisfied with this agreement, do not sign. If you are satisfied with this agreement, you give up your right to dispute the amount due under the agreement except for the utility's failure or refusal to comply with the terms of this agreement.

(iv) A deferred payment plan may include a one-time 5.0% penalty for late payment on the original amount of the outstanding bill with no prompt payment discount allowed except in cases where the outstanding bill is unusually high as a result of the utility's error (such as an inaccurately estimated bill or an incorrectly read meter). A deferred payment plan shall not include a finance charge.

(v) If a customer for utility service has not fulfilled terms of a deferred payment agreement or refuses to sign the same if it is reduced to writing, the utility shall have the right to

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disconnect pursuant to disconnection rules herein and, under such circumstances, it shall not be required to offer a subsequent negotiation of a deferred payment agreement prior to disconnection.

(vi) Any utility which institutes a deferred payment plan shall not refuse a customer participation in such a program on the basis of race, color, creed, sex, marital status, age, or any other form of discrimination prohibited by law.

(E) Delayed payment of bills by elderly persons.

(i) Applicability. This subparagraph applies only to:

(I) a utility that assesses late payment charges on residential customers and that suspends service before the 26th day after the date of the bill for which collection action is taken;

(II) utility bills issued on or after August 30, 1993; and

(III) an elderly person, as defined in clause (ii) of this subparagraph, who is a residential customer and who occupies the entire premises for which a delay is requested.

(ii) Definitions.

(I) Elderly person--A person who is 60 years of age or older.

(II) Utility-- A gas utility or municipally owned utility, as defined in Texas Utilities Code, 101.003(7), 101.003(8), and 121.001 - 121.006.

(iii) An elderly person may request that the utility implement the delay for either the most recent utility bill or for the most recent utility bill and each subsequent utility bill.

(iv) On request of an elderly person, a utility shall delay without penalty the payment date of a bill for providing utility services to that person until the 25th day after the date on which the bill is issued.

(v) The utility may require the requesting person to present reasonable proof that the person is 60 years of age or older.

(vi) Every utility shall notify its customers of this delayed payment option no less often than yearly. A utility may include this notice with other information provided pursuant to subparagraph (A) of this paragraph.

(3) Refusal of service.

(A) Compliance by applicant. Any utility may decline to serve an applicant for whom service is available from previously installed facilities until such applicant has complied with the state and municipal regulations and approved rules and regulations of the utility on file with the commission governing the service applied for or for the following reasons.

(i) Applicant's facilities inadequate. If the applicant's installation or equipment is known to be hazardous or of such character that satisfactory service cannot be given.

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(ii) For indebtedness. If the applicant is indebted to any utility for the same kind of service as that applied for; provided, however, that in the event the indebtedness of the applicant for service is in dispute, the applicant shall be served upon complying with the applicable deposit requirement.

(iii) Refusal to make deposit. For refusal to make a deposit if applicant is required to make a deposit under these rules.

(B) Applicant's recourse. In the event that the utility shall refuse to serve an applicant under the provisions of these rules, the utility must inform the applicant of the basis of its refusal and that the applicant may file a complaint with the municipal regulatory authority or commission, whichever is appropriate.

(C) Insufficient grounds for refusal to serve. The following shall not constitute sufficient cause for refusal of service to a present customer or applicant:

(i) delinquency in payment for service by a previous occupant of the premises to be served;

(ii) failure to pay for merchandise or charges for nonutility service purchased from the utility;

(iii) failure to pay a bill to correct previous underbilling due to misapplication of rates more than six months prior to the date of application;

(iv) violation of the utility's rules pertaining to operation of nonstandard equipment or unauthorized attachments which interfere with the service of others unless the customer has first been notified and been afforded reasonable opportunity to comply with these rules;

(v) failure to pay a bill of another customer as guarantor thereof unless the guarantee was made in writing to the utility as a condition precedent to service; and

(vi) failure to pay the bill of another customer at the same address except where the change of customer identity is made to avoid or evade payment of a utility bill.

(4) Discontinuance of service.

(A) The due date of the bill for utility service shall not be less than 15 days after issuance, or such other period of time as may be provided by order of the regulatory authority. A bill for utility service is delinquent if unpaid by the due date.

(B) A utility may offer an inducement for prompt payment of bills by allowing a discount in the amount of 5.0% for payment of bills within 10 days after their issuance. This provision shall not apply where it conflicts with existing orders or ordinances of the appropriate regulatory authority.

(C) A customer's utility service may be disconnected if the bill has not been paid or a deferred payment plan pursuant to paragraph (2)(D) of this section has not been entered into within five working days after the bill has become delinquent and proper notice has been given. Proper notice consists of a deposit in the United States mail, postage prepaid, or hand delivery to the customer at least five working days prior to the stated date of

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disconnection, with the words Termination Notice or similar language prominently displayed on the notice. The notice shall be provided in English and Spanish as necessary to adequately inform the customer, and shall include the date of termination, the hours, address, and telephone number where payment may be made, and a statement that if a health or other emergency exists, the utility may be contacted concerning the nature of the emergency and the relief available, if any, to meet such emergency.

(D) Utility service may be disconnected for any of the following reasons:

(i) failure to pay a delinquent account or failure to comply with the terms of a deferred payment plan for installment payment of a delinquent account;

(ii) violation of the utility's rules pertaining to the use of service in a manner which interferes with the service of others or the operation of nonstandard equipment, if a reasonable attempt has been made to notify the customer and the customer is provided with a reasonable opportunity to remedy the situation;

(iii) failure to comply with deposit or guarantee arrangements where required by paragraph (5) of this section;

(iv) without notice where a known dangerous condition exists for as long as the condition exists;

(v) tampering with the utility company's meter or equipment or bypassing the same.

(E) Utility service may not be disconnected for any of the following reasons:

(i) delinquency in payment for service by a previous occupant of the premises;

(ii) failure to pay for merchandise or charges for nonutility service by the utility;

(iii) failure to pay for a different type or class of utility service unless fee for such service is included on the same bill;

(iv) failure to pay the account of another customer as guarantor thereof, unless the utility has in writing the guarantee as a condition precedent to service;

(v) failure to pay charges arising from an underbilling occurring due to any misapplication of rates more than six months prior to the current billings;

(vi) failure to pay charges arising from an underbilling due to any faulty metering, unless the meter has been tampered with or unless such underbilling charges are due;

(vii) failure to pay an estimated bill other than a bill rendered pursuant to an approved meter reading plan, unless the utility is unable to read the meter due to circumstances beyond its control.

(F) Unless a dangerous condition exists, or unless the customer requests disconnection, service shall not be disconnected on a day, or on a day immediately preceding a day, when personnel of the utility are not available to the public for the purpose of making collections

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and reconnecting service.

(G) No utility may abandon a customer without written approval from the regulatory authority.

(H) No utility may discontinue service to a delinquent residential customer permanently residing in an individually metered dwelling unit when that customer establishes that discontinuance of service will result in some person residing at that residence becoming seriously ill or more seriously ill if the service is discontinued. Any customer seeking to avoid termination of service under this section must make a written request supported by a written statement from a licensed physician. Both the request and the statement must be received by the utility not more than five working days after the date of delinquency of the bill. The prohibition against service termination provided by this section shall last 20 days from the date of receipt by the utility of the request and statement or such lesser period as may be agreed upon by the utility and the customer. The customer who makes such request shall sign an installment agreement which provides for payment of such service along with timely payments for subsequent monthly billings.

(5) Applicant deposit.

(A) Establishment of credit for residential applicants. Each utility may require a residential applicant for service to satisfactorily establish credit but such establishment of credit shall not relieve the customer from complying with rules for prompt payment of bills. Subject to these rules, a residential applicant shall not be required to pay a deposit:

(i) if the residential applicant has been a customer of any utility for the same kind of service within the last two years and is not delinquent in payment of any such utility service account and during the last 12 consecutive months of service did not have more than one occasion in which a bill for such utility service was paid after becoming delinquent and never had service disconnected for nonpayment;

(ii) if the residential applicant furnishes in writing a satisfactory guarantee to secure payment of bills for the service required; or

(iii) if the residential applicant furnishes in writing a satisfactory credit rating by appropriate means, including, but not limited to, the production of generally acceptable credit cards, letters of credit reference, the names of credit references which may be quickly and inexpensively contacted by the utility, or ownership of substantial equity.

(B) Reestablishment of credit. Every applicant who has previously been a customer of the utility and whose service has been discontinued for nonpayment of bills shall be required before service is rendered to pay all his amounts due the utility or execute a written deferred payment agreement, if offered, and reestablish credit as provided in subparagraph (A) of this paragraph.

(C) Amount of deposit and interest for residential service, and exemption from deposit.

(i) Each gas utility shall waive any deposit requirement for residential service for an applicant who has been determined to be a victim of family violence as defined in Texas Family Code, 71.004, by a family violence center, by treating medical personnel, by law enforcement agency personnel, or by a designee of the Attorney General in the Crime Victim Services

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Division of the Office of the Attorney General. This determination shall be evidenced by the applicant's submission of a certification letter developed by the Texas Council on Family Violence and made available on its web site.

(ii) The required deposit shall not exceed an amount equivalent to one-sixth of the estimated annual billings. If actual use is at least twice the amount of the estimated billings, a new deposit requirement may be calculated and an additional deposit may be required within two days. If such additional deposit is not made, the utility may disconnect service under the standard disconnection procedure for failure to comply with deposit requirements.

(iii) All applicants for residential service who are 65 years of age or older will be considered as having established credit if such applicant does not have an outstanding account balance with the utility or another utility for the same utility service which accrued within the last two years. No cash deposit shall be required of such applicant under these conditions.

(iv) Each utility which requires deposits to be made by its customers shall pay a minimum

(E) Records of deposits. (i) The utility shall keep records to show:

(I) the name and address of each depositor;

(II) the amount and date of the deposit; and

(III) each transaction concerning the deposit.

(ii) The utility shall issue a receipt of deposit to each applicant from whom a deposit is received and shall provide means whereby a depositor may establish claim if the receipt is lost.

(iii) A record of each unclaimed deposit must be maintained for at least four years, during which time the utility shall make a reasonable effort to return the deposit.

QOS02

(F) Refund of deposit.

(i) If service is not connected or after disconnection of service, the utility shall promptly and automatically refund the customer's deposit plus accrued interest on the balance, if any, in excess of the unpaid bills for service furnished. The transfer of service from one premise to another within the service area of the utility shall not be deemed a disconnection within the meaning of these rules, and no additional deposit may be demanded unless permitted by these rules.

(ii) When the customer has paid bills for service for 12 consecutive residential bills without having service disconnected for nonpayment of bill and without having more than two occasions in which a bill was delinquent and when the customer is not delinquent in the payment of the current bills, the utility shall promptly and automatically refund the deposit plus accrued interest to the customer in the form of cash or credit to a customer's account.

(G) Upon sale or transfer of utility or company. Upon the sale or transfer of any public utility or operating units thereof, the seller shall file with the commission under oath, in

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addition to other information, a list showing the names and addresses of all customers served by such utility or unit who have to their credit a deposit, the date such deposit was made, the amount thereof, and the unpaid interest thereon.

(H) Complaint by applicant or customer. Each utility shall direct its personnel engaged in initial contact with an applicant or customer for service seeking to establish or reestablish credit under the provisions of these rules to inform the customer, if dissatisfaction is expressed with the utility's decision, of the customer's right to file a complaint with the regulatory authority thereon.

(6) Billing.

(A) Bills for gas service shall be rendered monthly, unless otherwise authorized or unless service is rendered for a period less than a month. Bills shall be rendered as promptly as possible following the reading of meters.

(B) The customer's bill must show all the following information. The information must be arranged and displayed in such a manner as to allow the customer to compute his bill with the applicable rate schedule. The applicable rate schedule must be mailed to the customer on request of the customer. A utility may exhaust its present stock of nonconforming bill forms before compliance is required by this section:

(i) if the meter is read by the utility, the date and reading of the meter at the beginning and end of the period for which rendered;

(ii) the number and kind of units billed;

(iii) the applicable rate schedule title or code;

(iv) the total base bill;

(v) the total of any adjustments to the base bill and the amount of adjustments per billing unit;

(vi) the date by which the customer must pay the bill to get prompt payment discount;

(vii) the total amount due before and after any discount for prompt payment within a designated period;

(viii) a distinct marking to identify an estimated bill.

(C) Where there is good reason for doing so, estimated bills may be submitted, provided that an actual meter reading is taken at least every six months. For the second consecutive month in which the meter reader is unable to gain access to the premises to read the meter on regular meter reading trips, or in months where meters are not read otherwise, the utility must provide the customer with a postcard and request that the customer read the meter and return the card to the utility if the meter is of a type that can be read by the customer without significant inconvenience or special tools or equipment. If such a postcard is not received by the utility in time for billing, the utility may estimate the meter reading and render the bill accordingly.

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(D) Disputed bills.

(i) In the event of a dispute between the customer and the utility regarding the bill, the utility must forthwith make such investigation as is required by the particular case and report the results thereof to the customer. If the customer wishes to obtain the benefits of clause (ii) of this subparagraph, notification of the dispute must be given to the utility prior to the date the bill becomes delinquent. In the event the dispute is not resolved, the utility shall inform the customer of the complaint procedures of the appropriate regulatory authority.

(ii) Notwithstanding any other subsection of this section, the customer shall not be required to pay the disputed portion of the bill which exceeds the amount of that customer's average usage for the billing period at current rates until the earlier of the following: resolution of the dispute or the expiration of the 60-day period beginning on the day the disputed bill is issued. For purposes of this section only, the customer's average usage for the billing period shall be the average of the customer's usage for the same billing period during the preceding two years. Where no previous usage history exists, the average usage shall be estimated on the basis of usage levels of similar customers and under similar conditions.

(7) Meters.

(A) Meter requirements.

(i) Use of meter. All gas sold by a utility must be charged for by meter measurements, except where otherwise provided for by applicable law, regulation of the regulatory authority, or tariff.

(ii) Installation by utility. Unless otherwise authorized by the regulatory authority, each utility must provide and install and will continue to own and maintain all meters necessary for measurement of gas delivered to its customers.

(iii) Standard type. No utility may furnish, set up, or put in use any meter which is not reliable and of a standard type which meets generally accepted industry standards; provided, however, special meters not necessarily conforming to such standard types may be used for investigation, testing, or experimental purposes.

(B) Meter records. Each utility must keep the following records:

(i) Meter equipment records. Each utility must keep a record of all its meters, showing the customer's address and date of the last test.

(ii) Records of meter tests. All meter tests must be properly referenced to the meter record provided for therein. The record of each test made on request of a customer must show the identifying number and constants of the meter, the standard meter and other measuring devices used, the date and kind of test made, by whom made, the error (or percentage of accuracy) at each load tested, and sufficient data to permit verification of all calculations.

(iii) Meter readings--meter unit location. In general, each meter must indicate clearly the units of service for which charge is made to the customer.

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(iv) Meter tests on request of customer.

(I) Each utility must, upon request of a customer, make a test of the accuracy of the meter serving that customer. The utility must inform the customer of the time and place of the test and permit the customer or his authorized representative to be present if the customer so desires. If no such test has been performed within the previous four years for the same customer at the same location, the test is to be performed without charge. If such a test has been performed for the same customer at the same location within the previous four years, the utility is entitled to charge a fee for the test not to exceed \$15 or such other fee for the testing of meters as may be set forth in the utility's tariff properly on file with the regulatory authority. The customer must be properly informed of the result of any test on a meter that serves him.

(II) Notwithstanding subclause (I) of this clause, if the meter is found to be more than nominally defective, to either the customer's or the utility's disadvantage, any fee charged for a meter test must be refunded to the customer. More than nominally defective means a deviation of more than 2.0% from accurate registration.

(v) Bill adjustments due to meter error.

(I) If any meter test reveals a meter to be more than nominally defective, the utility must correct previous readings consistent with the inaccuracy found in the meter for the period of either:

(-a-) the last six months; or

(-b-) the last test of the meter, whichever is shorter. Any resulting underbillings or overbillings are to be corrected in subsequent bills, unless service is terminated, in which event a monetary adjustment is to be made. This requirement for a correction may be foregone by the utility if the error is to the utility's disadvantage.

(II) If a meter is found not to register for any period of time, the utility may make a charge for units used but not metered for a period not to exceed three months previous to the time the meter is found not to be registering. The determination of amounts used but not metered is to be based on consumption during other like periods by the same customer at the same location, when available, and on consumption under similar conditions at the same location or of other similarly situated customers, when not available.

(8) New construction.

(A) Standards of construction. Each utility is to construct, install, operate, and maintain its plant, structures, equipment, and lines in accordance with the provisions of such codes and standards as are generally accepted by the industry, as modified by rule or regulation of the regulatory authority or otherwise by law, and in such manner to best accommodate the public and to prevent interference with service furnished by other public utilities insofar as practical.

(B) Line extension and construction charges. Every utility must file its extension policy. The policy must be consistent, nondiscriminatory, and is subject to the approval of the regulatory authority. No contribution in aid of construction may be required of any customer except as

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provided for in extension policy.

(C) Response to request for service. Every gas utility must serve each qualified applicant for service within its service area as rapidly as practical. As a general policy, those applications not involving line extensions or new facilities should be filled within seven working days. Those applications for individual residential service requiring line extensions should be filled within 90 days unless unavailability of materials or other causes beyond the control of the utility result in unavoidable delays. In the event that residential service is delayed in excess of 90 days after an applicant has met credit requirements and made satisfactory arrangements for payment of any required construction charges, a report must be made to the regulatory authority listing the name of the applicant, location, and cause for delay. Unless such delays are due to causes which are reasonably beyond the control of the utility, a delay in excess of 90 days may be found to constitute a refusal to serve.

**SERVICE CHARGES**

<u>RRC CHARGE NO.</u>	<u>CHARGE ID</u>	<u>CHARGE AMOUNT</u>	<u>SERVICE PROVIDED</u>
312155	INCNEW		INCORPORATED NEW CUSTOMERS WHERE A METER AND RELATED ATTACHMENTS AND MATERIALS ARE INSTALLED \$250.00
312156	INCDEP		INCORPORATED DEPOSIT \$75.00
312156	INCDEP		INCORPORATED DEPOSIT \$75.00
312157	INCON		INCORPORATED TURN ON CHARGE TO NEW CUSTOMERS WITH EXISTING METER \$20.00
312157	INCON		INCORPORATED TURN ON CHARGE TO NEW CUSTOMERS WITH EXISTING METER \$20.00
312152	INCOFF		INCORPORATED TURN OFF CHARGE \$20.00
312152	INCOFF		INCORPORATED TURN OFF CHARGE \$20.00
312153	SUMOFF		TURN METER OFF FOR SUMMER \$30.00
312153	SUMOFF		TURN METER OFF FOR SUMMER \$30.00
312154	INCNSF		INCORPORATED INSUFFICIENT CHECKS \$35.00
312154	INCNSF		INCORPORATED INSUFFICIENT CHECKS \$35.00